



Virtual and Hybrid Event Participant Evaluation Form

This form is intended for event participants. The information collected will help the Event Coordinator estimate emissions avoided through virtual and hybrid events and evaluate success of the event in order to improve future events. Collection of such information also supports agency-wide learning. Refer to the [Greening Your Events website](#) for more information.

Hover over form fields for instructions.

Event Information

Event Name

Overall Rating of the Event ☐ Excellent ☐ Fair ☐ Poor

Participant Information

Name

Email

You are a/an:

How did you attend the conference? ☐ Onsite ☐ Virtually

If you attended virtually, how did you participate? ☐ Individually ☐ With a group of participants

Information about Travel Avoided from Virtual Participation

This section is for virtual participants to estimate miles of travel avoided from virtual participation. The Event Coordinator will use this information to calculate emissions avoided from not traveling to the location listed below. The Event Coordinator will have already completed the city, state, and country fields where the event was/would be held. Use this location information to determine miles for the travel category(s) below.

City

State/Province

Country

In the fields below, enter the miles avoided for each method of transportation you likely would have used.

Note: To estimate miles you can use a program such as [WebFlyer](#) (for air travel) or [MapQuest](#) (for ground transportation).

Passenger car miles

Intercity/Transit rail (e.g., Amtrak) miles

Light duty truck miles

Commuter rail (e.g., subway, tram) miles

Motorcycle miles

Airplane miles

Bus miles

Additional Comments

Share additional input, such as the best thing(s) about the event or suggestions for improving future events

Complete this form, save it and email it to: