

Teach Queensland

Application for teacher employment form

Privacy Statement: The information on this form is being collected for the purpose of assessing your suitability and/or eligibility for employment as a teacher with the Department of Education and Training (DET), for the ongoing management of your application and/or the ongoing management of your employment if your application is successful. All personal information provided by you to DET will be handled in accordance with the [Information Privacy Act 2009](#). DET will not disclose the personal information to other parties without your consent unless required or authorised by law. DET will use relevant personal information for the purpose of assessing your suitability and/or eligibility for employment as a teacher with DET, for the ongoing management of your application and/or the ongoing management of your employment if your application is successful. DET may disclose or discuss relevant personal information to and/or with your nominated referees, your present or past employer/s, a teacher registration authority or police for the purpose of undertaking background checks regarding criminal history, disciplinary actions or investigations, suspensions from employment or investigations of child related harm concerns/allegations and/or teachers' registration authority investigations. The information provided by you will be securely stored and will only be made available to appropriate and authorised officers of DET or agents employed by DET as is necessary for the purposes outlined. While completion of this form is voluntary, if you do not answer all relevant questions it may result in your application not being considered. A false answer may result in your application not being considered or in subsequent termination of employment with DET on the basis of your application. If you are concerned about the privacy of the personal information supplied on this form, please email the Teacher Applicant Centre (tac@det.qld.gov.au).

Personal Details

Given name/s	_____	Surname	_____
Previous name	_____	Preferred name	_____
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr	Sex	<input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Other
Mobile	_____	Home phone	_____
Email	_____	DOB / / ____
Street Address	_____	Suburb	_____
State	_____	Postcode	_____

Pre-Employment Checks

Are you currently registered with the Queensland College of Teachers (QCT)? ☐ Yes ☐ No

- If yes, please provide your QCT registration number: _____

Are you an Australian citizen or permanent resident of Australia? ☐ Yes ☐ No

- If yes, please provide certified copies of your birth certificate and/or Australian passport.
- If no, do you hold a valid working visa? Please provide certified copy of your valid working visa. ☐ Yes ☐ No

Have you previously been employed in any role or applied for employment as a teacher with the Queensland Department of Education and Training? ☐ Yes ☐ No

- If yes, please provide your employee/ID/payroll number: _____

If you have been previously employed with the Queensland Department of Education and Training in the capacity of a teacher and been engaged in work, then you will not need to provide the documentation as detailed in the Preference section below. Should your subject preferences have changed since your last application, then you will still be required to provide supporting documentation to validate these selections.

Have you received a grant under the Department's Career Change Program for teachers, Voluntary Early Retirement (VER) or Voluntary Separation Program (VSP)? ☐ Yes ☐ No

If YES to this question, you are not eligible to be a teacher in a Queensland State School.

Criminal and Disciplinary History

Have you ever been charged with an offence, whether convicted or not, other than a traffic offence? ☐ Yes ☐ No

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Have you ever been convicted (found guilty of an offence) in a court of law for an offence, whether the conviction was recorded or not, other than a traffic offence? ☐ Yes ☐ No

Have you ever been suspended from your employment by your past or present employer? ☐ Yes ☐ No

Are you now, or have you ever been, the subject of:

- A disciplinary investigation and/or an allegation of harm caused or likely to be caused to a child by your present or a past employer?; or ☐ Yes ☐ No
- An investigation by your past or present employer in relation to a child harm related concern/allegation?; or ☐ Yes ☐ No
- An investigation by police anywhere?; or ☐ Yes ☐ No
- An investigation by a teacher's authority anywhere? ☐ Yes ☐ No

If **YES** to any of the above questions, you must confidentially declare details of this to the Department in writing, following submission of your application, to the Manager, Talent Unit by post to PO Box 15033, City East, QLD 4002 or by email to Recruitment.Humanres@det.qld.gov.au (subject heading: Confidential-Application for teacher employment). Your application will not be processed until the submission has been considered. Information provided by you will not be stored with your application for employment. Please **DO NOT** attach your submission to your application for employment. A criminal history and/or integrity and/or disciplinary check may be undertaken in relation to your by the Department of Education and Training regardless of your answers to the above questions.

Applicants who are in an ongoing lawful private/sexual relationship with a Queensland state school student aged under 18 years of age must confidentially declare details of this to the Department in writing to the Manager, Talent Unit by post to PO Box 15033, City East QLD 4002.

Preferences

Are you a Graduate applicant? ☐ Yes ☐ No

Graduate = No prior teaching service or less than one (1) continuous year with a recognised education authority, has completed a teaching qualification and is eligible for teacher registration with the QCT.

Are you a General applicant? ☐ Yes ☐ No

General = Completed a minimum of one (1) continuous year teaching service with a recognised education authority, has completed a teaching qualification and is eligible for teacher registration with QCT.

What type of employment are you seeking?

- Permanent full time ☐ Yes ☐ No
- Permanent part time ☐ Yes ☐ No
- Temporary ☐ Yes ☐ No
- Casual ☐ Yes ☐ No

Which types of sector/s are you formally qualified to teach?

Attach certified copies of formal qualifications to validate the selection.

- Early Phase (Prep – Year 3) ☐ Yes ☐ No
- Primary (Prep – Year 6) ☐ Yes ☐ No
- Secondary (Year 7 – Year 12) ☐ Yes ☐ No
- Students with Disabilities / Special Needs ☐ Yes ☐ No
- Instrumental Music Instructor only ☐ Yes ☐ No

Which subjects are you formally qualified or have significant experience to teach in? *(Continued onto next page)*

Attach certified copies of formal qualifications, statements of service, academic transcripts and/or verifiable teaching experience to validate this selection. Verifiable teaching experience can be demonstrated through a statement from a curriculum leader confirming the number of years you have taught that subject, year levels taught and confirmation that you have demonstrated teaching capability. Certified copies of statements of service are required should you wish to have your employment recognised for classification and salary purposes.

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Business	<input type="checkbox"/>	Accounting	<input type="checkbox"/>	Business	<input type="checkbox"/>	Business Communication and Technologies		
	<input type="checkbox"/>	Tourism	<input type="checkbox"/>	Business Studies	<input type="checkbox"/>	Economics	<input type="checkbox"/>	Legal Studies
	<input type="checkbox"/>	Business Management						
English	<input type="checkbox"/>	English	<input type="checkbox"/>	English for ESL Learners		<input type="checkbox"/>	Functional English	
	<input type="checkbox"/>	English Extension	<input type="checkbox"/>	English Communication				
Health and Physical Education	<input type="checkbox"/>	Early Childhood	<input type="checkbox"/>	Health and Physical Education	<input type="checkbox"/>	Health Education	<input type="checkbox"/>	Physical Education
	<input type="checkbox"/>	Home Economics	<input type="checkbox"/>	Hospitality Practices	<input type="checkbox"/>	Hospitality Studies	<input type="checkbox"/>	Recreation
Mathematics	<input type="checkbox"/>	Mathematics	<input type="checkbox"/>	Mathematics A	<input type="checkbox"/>	Mathematics B	<input type="checkbox"/>	Mathematics C
	<input type="checkbox"/>	Functional Mathematics			<input type="checkbox"/>	Prevocational Mathematics		
The Arts	<input type="checkbox"/>	Music	<input type="checkbox"/>	Dance	<input type="checkbox"/>	Drama	<input type="checkbox"/>	Visual Arts
	<input type="checkbox"/>	Music Extension	<input type="checkbox"/>	Film, Television and New Media				
Social and Environmental Studies	<input type="checkbox"/>	Aboriginal and Torres Strait Islander Studies			<input type="checkbox"/>	Study of Society	<input type="checkbox"/>	Study of Religion
	<input type="checkbox"/>	History	<input type="checkbox"/>	Ancient History	<input type="checkbox"/>	Modern History	<input type="checkbox"/>	Geography
	<input type="checkbox"/>	Philosophy and Reason	<input type="checkbox"/>	Religion and Ethics	<input type="checkbox"/>	Studies of Society and Environment	<input type="checkbox"/>	Social and Community Studies
Science	<input type="checkbox"/>	Agricultural Practice	<input type="checkbox"/>	Agricultural Science	<input type="checkbox"/>	Biology	<input type="checkbox"/>	Chemistry
	<input type="checkbox"/>	Earth Science	<input type="checkbox"/>	Marine Studies	<input type="checkbox"/>	Physics	<input type="checkbox"/>	Science
	<input type="checkbox"/>	Science 21						
Technologies	<input type="checkbox"/>	Aerospace Studies	<input type="checkbox"/>	Engineering Technology	<input type="checkbox"/>	Graphics	<input type="checkbox"/>	Technology Studies
	<input type="checkbox"/>	Information and Communication Technology			<input type="checkbox"/>	Information Technology Systems		
	<input type="checkbox"/>	Information Processing and Technology						
Specialist Areas	<input type="checkbox"/>	English as a Second Language (ESL)	<input type="checkbox"/>	Behaviour Management	<input type="checkbox"/>	Outdoor Education	<input type="checkbox"/>	Special Needs
	<input type="checkbox"/>	Teacher Librarian	<input type="checkbox"/>	Learning Difficulties	<input type="checkbox"/>	Multi-age	<input type="checkbox"/>	Instrumental Music
Students with Disabilities / Special Needs	<input type="checkbox"/>	Intellectual Impairment	<input type="checkbox"/>	Speech Language Impairment	<input type="checkbox"/>	Autism Spectrum Disorder	<input type="checkbox"/>	Multiple Impairment
	<input type="checkbox"/>	Early Intervention	<input type="checkbox"/>	Hearing Impairment	<input type="checkbox"/>	Visual Impairment	<input type="checkbox"/>	Physical Impairment
Language	<input type="checkbox"/>	Chinese	<input type="checkbox"/>	Indonesian	<input type="checkbox"/>	German	<input type="checkbox"/>	French
	<input type="checkbox"/>	Japanese	<input type="checkbox"/>	Indonesian Extension	<input type="checkbox"/>	German Extension	<input type="checkbox"/>	French Extension
	<input type="checkbox"/>	Vietnamese	<input type="checkbox"/>	Italian	<input type="checkbox"/>	Korean	<input type="checkbox"/>	Spanish
	<input type="checkbox"/>	Russian	<input type="checkbox"/>	Modern Greek	<input type="checkbox"/>	Polish	<input type="checkbox"/>	Latin
	<input type="checkbox"/>	Aboriginal and Torres Strait Islander Languages						

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Which regions are you initially interested in finding employment?

Only applicants seeking permanent or temporary employment need to complete this section.

Central Queensland	<input type="checkbox"/>	Central Coast	<input type="checkbox"/>	Central Queensland	<input type="checkbox"/>	Central West
	<input type="checkbox"/>	Mackay – Whitsunday				
Darling Downs South West	<input type="checkbox"/>	Roma	<input type="checkbox"/>	Toowoomba	<input type="checkbox"/>	The Downs
	<input type="checkbox"/>	Warwick	<input type="checkbox"/>	Wide Bay West		
Metropolitan	<input type="checkbox"/>	Brisbane Central and West	<input type="checkbox"/>	Brisbane South	<input type="checkbox"/>	Brisbane North
	<input type="checkbox"/>	South East Brisbane	<input type="checkbox"/>	Moreton East	<input type="checkbox"/>	Moreton West
Far North Queensland	<input type="checkbox"/>	Cairns Central	<input type="checkbox"/>	Torres Strait and Cape	<input type="checkbox"/>	Tablelands – Johnstone
North Coast	<input type="checkbox"/>	Sunshine Coast North	<input type="checkbox"/>	Sunshine Coast South		
	<input type="checkbox"/>	Wide Bay North	<input type="checkbox"/>	Wide Bay South		
North Queensland	<input type="checkbox"/>	Townsville	<input type="checkbox"/>	Mount Isa		
South East	<input type="checkbox"/>	Gold Coast	<input type="checkbox"/>	Logan – Albert Beaudesert		

Application Declaration

I understand that appointment to a role will be contingent on the satisfactory outcome, in the opinion of the Department of Education and Training, of a criminal history and/or integrity check and/or disciplinary check.

☐ Yes ☐ No

Consent to Undertake Background Checks

I consent to the Department of Education and Training undertaking relevant background checks in relation to me which may include all or any of the following:

☐ Yes ☐ No

- Previous employment checks including obtaining all relevant disciplinary information from current and/or previous employers relating to allegations of harm caused to a child;
- Employment screening including criminal history;
- Queensland College of Teachers (or other teacher registration authority) regarding disciplinary action/information.

Please note: The term Disciplinary Information includes but is not limited to information about the following, made or taken against a person:

- A suspension from duty or secondment;
- A previous investigation into whether a person should be disciplined;
- Disciplinary action, including a disciplinary declaration;
- Finding that a person should be disciplined;
- Possible disciplinary action under consideration.

The term all relevant disciplinary information includes all information reasonably necessary for the chief executives or their delegate to make a decision about the suitability of a person to be engaged, or continue to be engaged as an employee including, but not limited to, details of the allegation/s and outcomes or actions taken. If yes to the above questions, you must confidentially declare details of this to the Department in writing, following submission of your application, to the Manager, Talent Unit by post to PO Box 15033, City East, QLD 4002 or by email to Recruitment.Humanres@det.qld.gov.au (subject heading: Confidential-Application for teacher employment).