

**COUNCIL TAX
DISCOUNT FOR STUDENTS
APPLICATION FORM**



YOUR NAME AND ADDRESS:

Revenue Services
County Hall
Mold
Flintshire CH7 6NA

Telephone Number: (01352) 704848

If you need to contact us, please quote

Account Reference Number

A student who is enrolled on a full time course of education is not treated as a resident for Council Tax purposes. This is known as a 'discount disregard'.

This means that, dependent on the number of other residents in your household, you may be entitled to a discount on the amount of Council Tax that you pay.

To qualify for a discount, a student should be undertaking a full time course of education at an approved educational centre. The course must last for at least one academic year, must require a student to study for at least 24 weeks in each academic year and involves at least 21 hours of study a week during term time. Evening classes, correspondence courses and job-related training do not qualify as full time courses.

We will look to see if you are entitled to a discount if you complete, sign and return this form to the above address.

For this discount to apply you must return a student certificate issued by the college/university with this form. Failure to do so will result in a delay in your application being processed.

Please complete this form in **BLACK INK**

If you need any help or advice to complete this form, you are welcome to visit one of our Connects Centres in Buckley, Flint, Connahs Quay or Holywell (opening times as advertised)

A

YOUR HOUSEHOLD DETAILS

1. Please tell us the names of all the people aged 18 years or over, who normally live in the property, including the person who is a student.

Title	First name	Surname	Date of birth

B	STUDENT DETAILS
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2. Please tell us the full name of the person who is a full time student

Title	First Name	Surname

3. Please tell us the name and address of the education centre

Name of the Education Centre	Address of the Education Centre

4. Please give us details of the course taken:-

Name of course taken

Please tell us the course start date

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Please tell us the expected course end date

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C	DECLARATION
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The information I have given on this form is correct. If I qualify for the Student Discount, I agree to tell Flintshire County Council if the student named in this application, leaves the household or they leave the educational course before the expected course end date, or someone else over the age of 18 moves in.

Your Signature _____ Date: _____

Your Full Name (Please print) _____

Your Contact Telephone Number _____

Would you like to receive your council tax bill by e-mail? Yes* ☐ No ☐

*E-mail address: _____

REMEMBER TO ENCLOSE YOUR STUDENT CERTIFICATE WITH THIS FORM.

Data Protection

I agree that any personal information I provide may be held or processed by the Council for those purposes contained in the Council's current notification to the Information Commissioner and in accordance with the provisions of the Data Protection Act 1998. I also agree that any personal information I provide may be shared with third parties as and when necessary in order to verify the information, for the prevention or detection of crime and/or for the purposes of discharging any statutory or administrative function or as required by law.