HASTINGS POLICE DEPARTMENT

150 3rd Street East • Hastings, MN 55033-1210
(651) 480-2300 • FAX: (651) 437-1206 • EMAIL: HPD@hastingsmn.gov

Residence Check Request Form

The Hastings Police Department is happy to conduct Residence Checks for our citizens. The program is intended to provide residents some extra peace of mind while away from home for short periods of time. Please be sure to contact our department if your plans change so we can update your request accordingly.

Resident Name: Last:_____ First:_____ MI____

Address: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Departure Date: _____ Return Date: _____

Will there be cars at the residence? Yes: ☐ No: ☐

Car #1 (Year, Make and Model): _____

License Plate #: _____ State: _____

Car #2 (Year, Make and Model): _____

License Plate #: _____ State: _____

Will anyone have access or working on site? Yes: ☐ No: ☐

Name/Service Working On Site: _____

Dates they will be on site: _____

Will there be lights on? Yes: ☐ No: ☐

If yes, where will they be?

_____

_____

Have keys been left with anyone? Yes: ☐ No: ☐

Key Holder Name: _____

Key Holder Home or Work Phone Number: _____

Key Holder Cell Phone Number: _____

Key Holder #2 Name: _____

Key Holder #2 Home or Work Phone Number: _____

Key Holder #2 Cell Phone Number: _____

Additional Comments or Requests:

Signature:_____ Date:_____

Return completed form via U.S. Mail to:
Hastings Police Department
150 3rd Street East
Hastings MN 55033-1989

Return completed form via fax or email to
FAX: (651) 437-1206
Email: pdrecords@hastingsmn.gov