



COMPREHENSIVE  
PSYCHIATRIC  
CARE

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Psychopharmacology & Psychotherapy  
Adults, Adolescents, Children & Seniors

## **INSURANCE POLICIES**

We understand that you wish to use your insurance benefits for our services; however, ultimately *it is your responsibility* to determine whether your doctor is in your network and to be aware of your current Mental Health insurance coverage. It is also necessary for you to obtain an authorization when required by your insurance company.

In order to use your insurance for your upcoming visit, **it is critical to complete the following Patient Insurance Verification form.** You will want to contact your insurance company at the mental health phone number provided to you on your insurance card and ask a representative the following information. **Without this form completed in its entirety, you will default to a “Self-Pay” status and be required to make payment in full at the time of service. We cannot file your insurance claims for you without the information.**

**It is YOUR responsibility to inform our office of any changes in your insurance coverage.**

Sincerely,

COMPREHENSIVE PSYCHIATRIC CARE



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**Patient Insurance Verification of Benefits Form  
(Please Complete in Full)**

Name and complete address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
\_\_\_\_\_ Patient Social Security #: \_\_\_\_\_  
\_\_\_\_\_ Home Phone: \_\_\_\_\_  
\_\_\_\_\_

Policy Holder's Name: \_\_\_\_\_ Policy Holder's DOB: \_\_\_\_\_  
Policy Holder's SS#: \_\_\_\_\_ Employer: \_\_\_\_\_  
Insurance Company: \_\_\_\_\_ Mental Health phone #: \_\_\_\_\_  
Policy ID# \_\_\_\_\_ Group ID# \_\_\_\_\_ Effective date: \_\_\_\_\_

Mental Health Claims Address: \_\_\_\_\_  
\*\*\*Please contact your insurance  
company for this address, as it may be  
different than the one on your card \*\*\*

**MD**

Is Dr. Aleem in network? YES/NO Co-pay Amount \$ \_\_\_\_\_  
Do you have out of network benefits? YES/NO Deductible Amount \$ \_\_\_\_\_ Has it been met \_\_\_\_\_  
How many visits per year are allowed? # \_\_\_\_\_

**Are authorizations required for a:**

**90801(new patient) YES/NO**

**90862(medication management) YES/NO**

Authorization # \_\_\_\_\_ Auth Start Date: \_\_\_\_\_ Auth End Date: \_\_\_\_\_

How many visits are approved # \_\_\_\_\_

Patient Signature: \_\_\_\_\_ Rep: \_\_\_\_\_ Date: \_\_\_\_\_