PROPERTY APPRAISAL - NOTICE OF PROTEST

Appraisal district name	Phone *(Area code and number)*
HAYS CENTRAL APPRAISAL DISTRICT	**(512) 268-2522**

Address

21001 N IH 35 • KYLE, TX 78640

This document must be filed with the appraisal review board (ARB) for the appraisal district that took the action(s) you want to protest. It must not be filed with the office of the Texas Comptroller of Public Accounts.

GENERAL INSTRUCTIONS: Pursuant to Tax Code Section 41.41, a property owner has the right to protest certain actions taken by the appraisal district. This form is for use by a property owner or designated agent who would like the ARB to hear and decide a protest. If you are leasing the property, you are subject to the limitations set forth in Tax Code Section 41.413.

FILING DEADLINES: The usual deadline for filing your notice is midnight, May 31.
A different deadline will apply to you if:

- your notice of appraised value was delivered after May 2;
- your protest concerns a change in the use of agricultural, open-space or timber land;
- the ARB made a change to the appraisal records that adversely affects you and you received notice of the change;
- the appraisal district or the ARB was required by law to send you notice about a property and did not; or
- in certain limited circumstances, you had good cause for missing the May 31 protest filing deadline.

Your specific protest filing deadline is printed on the appraisal notice.

ASSISTANCE: The Comptroller's office may not advise a property owner, a property owner's agent, or the chief appraiser or another employee of an appraisal district on a matter that the Comptroller's office knows is the subject of a protest to the ARB.

State the Year for Which You are Protesting: 2016
Tax Year

Step 1: Owner's or lessee's name and address

Owner's or lessee's first name & initial	Last Name
Owner's or lessee's current mailing address *(number & street, city, town or post office, state, zip code)*	
Daytime Phone *(area code and number)/email:*	Email address

Step 2: Describe property under protest

Give street address and city if different from above, or legal description if no street address

Appraisal district account number *(optional)*

Mobile homes: *(Give make, model and identification number)*

Failure to chek a box may result in your inability to protest an issue. If you check 'Value is over market value', you are indicating that the appraised value is excessive and your property would not sell for the amount determined by the appraisal district. If you check 'Value is unequal as compared to other properties', you are indicating that your property is not appraised at the same level as a representative sample of comparable properties, appropriately adjusted for condition, size, location, and other factors. Your property may be appraised at its market value, but be unequally appraised. An appraisal review board may adjust your value to equalize it with other comparable properties. Please check all boxes that apply in order to preserve your rights so that the appraisal review board may consider your protest according to law.

Step 3: Check reason(s) for your protest

- ☐ Value is over market value.
- ☐ Value is unequal compared with other properties.
- ☐ Property should not be taxed in _____ *(name of taxing unit)*
- ☐ Failure to send required notice. _____ *(type)*
- ☐ Other: _____
- ☐ Exemption was denied, modified or cancelled.
- ☐ Change in use of land appraised as ag-use, open-space, or timber land.
- ☐ Ag-use, open-space or other special appraisal was denied, modified or cancelled.
- ☐ Owner's name is incorrect.
- ☐ Property description is incorrect.
- ☐ Property should not be taxed in this appraisal district or in one or more taxing units.

Step 4: Give facts that may help resolve your case (continue on additional page if needed)

What do you think your property's value is? *(Optional)* $_____

Step 5: Check to receive ARB hearing procedures

I want the ARB to send me a copy of its hearing procedures.

☐ Yes ☐ No*

* If your protest goes to a hearing, you will automatically receive a copy of the ARB's hearing procedures.

Step 6: Sign the protest

print here ➧ Print Name _____

sign here ➧ Signature _____

Date