# Eastgate Elementary PTA
## Cash Receipts Form

**Description** _____

_____

**Date Prepared** _____

**Prepared By** _____

| **Denomination** | **Quantity** | **Total** |
|---|---|---|
| Checks | | |
| 100's | | |
| 50's | | |
| 20's | | |
| 10's | | |
| 5's | | |
| 1's | | |
| Dollar Coins | | |
| Half Dollars | | |
| Quarters | | |
| Dimes | | |
| Nickels | | |
| Pennies | | |
| Total Deposit | | |

*** Please always have two people count both cash and checks*

**Counted By **** _____

**Checked By **** _____

Date Received by Treasurer _____

Please always turn the funds into the Treasurer. You can contact Carrie Lowenson at 425-746-4598 if you have funds to turn in.