

**Note to candidates:**

\* Please ensure you have read the candidate brochure before completing this form.

\* If you are using a **Mac** to complete this application, please ensure you use Adobe rather than **Mac Preview** (often the default), as this programme is not compatible with the form.



## Leadership Application Form

|                             |  |
|-----------------------------|--|
| <b>LOCATION</b>             |  |
| <b>POSITION APPLIED FOR</b> |  |

| PERSONAL DETAILS                                |   |  |          |                      |           |
|---|---|--|----------|----------------------|-----------|
| <b>Title</b>                                    |   | <b>Surname</b>   |          | <b>First Name(s)</b> |           |
| <b>Home Address (including postcode)</b>        |   |  |          |                      |           |
| <b>Telephone Numbers</b>                        | Work  |  | Personal |                      |           |
| <b>Email Address</b>                            |   |  |          |                      |           |
| <b>National Insurance Number</b>                |   |  |          |                      |           |
| <b>Do you have the right to work in the UK?</b> | YES   | NO   |          |                      |           |
| <b>Do you require a work permit or visa?</b>    | YES   | NO   |          |                      |           |
| <b>Qualified Teacher Status (QTS)</b>           | Do you hold QTS?                                  | YES NO<br>If yes, please provide your Teacher Reference number (DfE) |          |                      |           |
|   | In what year did you gain QTS?                    |  |          |                      |           |
|   | Have you completed your statutory induction year? | YES NO   |          |                      |           |
| CURRENT EMPLOYMENT                              |   |  |          |                      |           |
| <b>Employer Name &amp; Address</b>              | <b>Position Held</b>                              | <b>Main Responsibilities</b>   |          | <b>From</b>          | <b>To</b> |
|   |   |  |          |                      |           |
| <b>Current Salary</b>                           |   | <b>Spine Point</b>   |          | <b>Total Salary</b>  |           |
| <b>Reason for Leaving</b>                       |   |  |          | <b>Notice Period</b> |           |

## PREVIOUS EMPLOYMENT

(Please include all work including part time and volunteering positions)

*(Please use the additional sheets at the bottom of the application form for any further positions that don't fit within these fields)*

| Previous Employer<br>(names & address)                  | Job held and main responsibilities | From | To | Salary | Reason for Leaving |
|---|------------------------------------|------|----|--------|--------------------|
|   |                                    |      |    |        |                    |
|   |                                    |      |    |        |                    |
|   |                                    |      |    |        |                    |
|   |                                    |      |    |        |                    |
| Please use this space to explain any gaps in employment |                                    |      |    |        |                    |

### PROFESSIONAL AND PERSONAL DEVELOPMENT

(Please include details of any training courses (accredited and in house) attended in the last 5 years)

*(Please use the additional sheets at the bottom of the application form for any further information that doesn't fit within these fields)*

| Name of Course Provider | Award/Qualification gained | From | To |
|-------------------------|----------------------------|------|----|
|                         |                            |      |    |
|                         |                            |      |    |
|                         |                            |      |    |
|                         |                            |      |    |
|                         |                            |      |    |

### EDUCATION HISTORY

(Please list your education history, most recent qualification first)

*(Please use the additional sheets at the bottom of the application form for any further information that doesn't fit within these fields)*

| Institution | From | To | Qualification(s) attained (including grade/ degree classification) / subject(s) |
|-------------|------|----|---|
|             |      |    |   |
|             |      |    |   |
|             |      |    |   |
|             |      |    |   |

## SUPPORTING STATEMENT

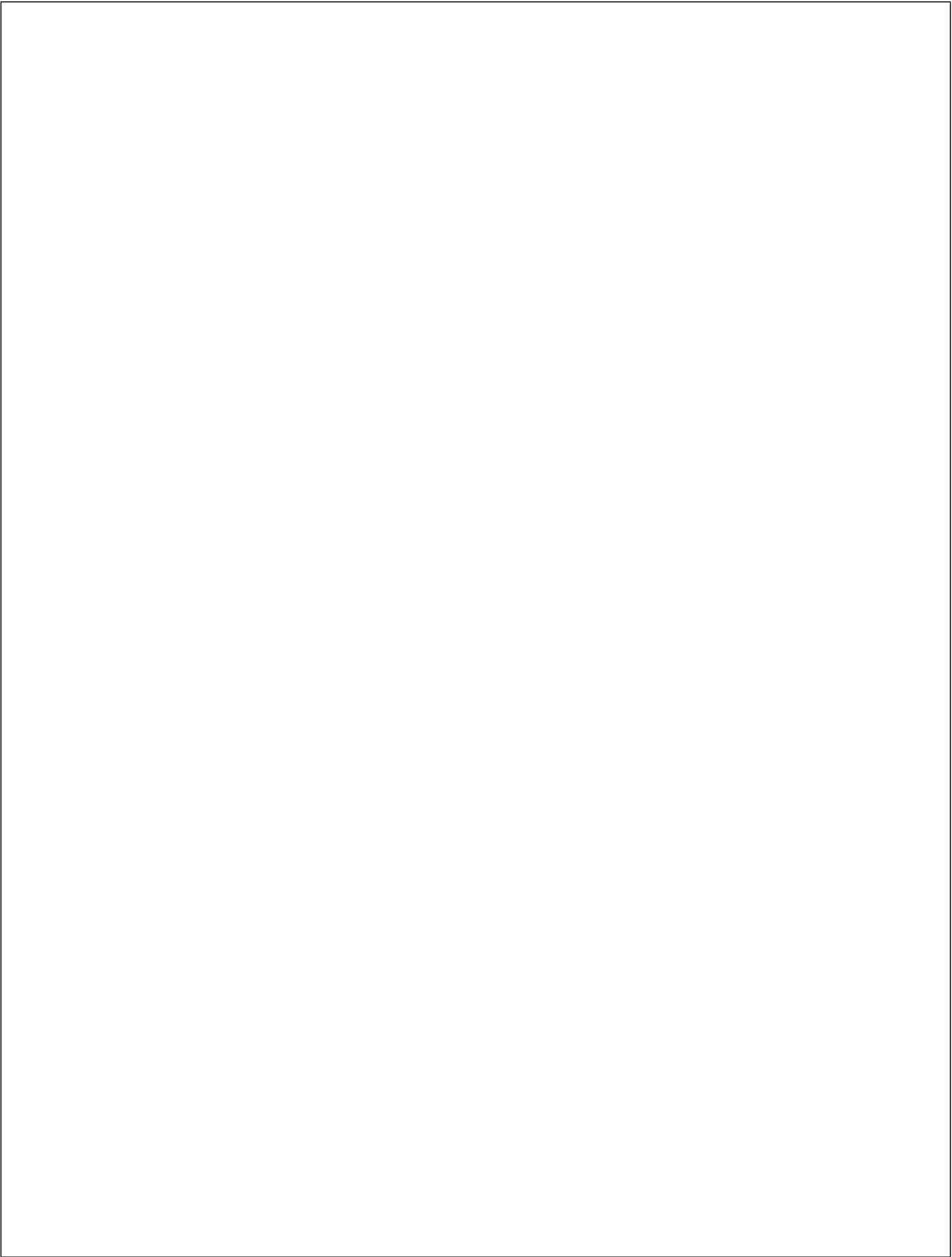
Please address the following in no more than **three sides of A4**:

- Why you are applying for this position at Oasis Community Learning and why at this point in your career?
- How you would seek to incorporate the Oasis ethos into your working practice.
- How your skills and experience meet the requirements set out in the Job Description and Person Specification.

Evidence of impact in your most recent leadership roles (please refer to specific data and use examples of specific school improvement strategies).

- Your experience and impact of working with the local community in developing a wide view of education for all.

*(Please use the additional sheets at the bottom of the application form to complete your statement if it doesn't fit within the box)*



## ATTAINMENT

(Please indicate the results in the table below that apply to your role )

|      | School Name | GCSE - Whole School (5+<br>A* - C including English &<br>Maths) OR,<br>SATS - Whole School (L4+<br>R, W & M) | 3/4 Levels of<br>Progress<br>(KS2 – KS4) OR,<br>2/3 LOP<br>(KS1 - KS2) | KS4 OR KS2<br>Value<br>Added<br>Measures | AS & A Level<br>Results<br>(if applicable) |
|------|-------------|--|--|--|--|
| 2011 |             |  |  |  |  |
| 2012 |             |  |  |  |  |
| 2013 |             |  |  |  |  |
| 2014 |             |  |  |  |  |

## REFEREES

(Please provide details of two referees, the first of whom should be your current employer. References will only be requested for shortlisted candidates)

|                     |  |                     |  |
|---------------------|--|---------------------|--|
| Name                |  | Name                |  |
| Job Title           |  | Job Title           |  |
| Organisation        |  | Organisation        |  |
| Relationship to you |  | Relationship to you |  |
| Address             |  | Address             |  |
| Telephone number    |  | Telephone number    |  |
| Email               |  | Email               |  |

## PERSONAL DATA

|  |  |
|--|--|
| Have you applied for a position at Oasis before?                           | YES<br>NO<br>If yes, please give details   |
| Please declare if you are related to or know personally any Oasis employee |  |
| Where did you hear about this vacancy?                                     | <div> OCL/Academy website<br/> TES Online<br/> TES Print<br/> LinkedIn<br/> Teach First<br/> Future Leaders<br/> Other Job Board<br/> Word of mouth* </div> <div>Please give details</div> |

|  |   |
|--|---|
|  | * If you heard about this vacancy through a member of Oasis, please provide their name so we can thank them |
|--|---|

### CONFIDENTIAL INFORMATION

(Oasis Community Learning requires all employees to undertake an enhanced DBS check. You are required, before appointment, to disclose any unspent conviction, caution, reprimand or warning under the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975. Non disclosure may lead to termination of employment. However, disclosure of a criminal background will not necessarily debar you from employment this will depend upon the nature of the offence(s) and when they occurred.)

In relation to the above, if you have any unspent convictions, cautions, reprimands or warnings, you are obliged to detail these below

|   |                             |    |
|---|-----------------------------|----|
| <b>Do you have any unspent convictions, cautions, reprimands or warnings?</b> | YES                         | NO |
|   | If yes, please give details |    |

|   |                      |  |
|---|----------------------|--|
| <b>I can confirm that I am not on the barred list, disqualified from working with children or subject to sanctions imposed by a regulatory body such as the Teaching Agency. I also confirm to a criminal records check if appointed to the position for which I have applied</b> | Electronic Signature |  |
|   | Date                 |  |

### DECLARATION

In submitting this form to Oasis Community Learning:

I declare that to the best of my knowledge and belief, the details given by me on this application form are correct and can be treated as part of any subsequent contract of employment.

I understand that if I give any information which is false, or I withhold any relevant information, this may lead to my application being rejected, or if already appointed, to termination of employment

I understand that information given on this form will be processed by a computer and used for registration and equal opportunities monitoring purposes under the Data Protection Acts 1984 and 1998

|   |  |             |  |
|---|--|-------------|--|
| <b>Signature (to confirm agreement)</b> |  | <b>Date</b> |  |
|---|--|-------------|--|

ADDITIONAL SHEETS



