



## Customer Service Initial Complaint and Feedback Form

The Township of Scugog strives to meet the needs of all our citizens and is committed to providing high quality customer service. We welcome your comments to help us monitor and improve our services.

Mail or deliver form to:           Committee Coordinator  
  Scugog Accessibility Advisory Committee  
  Township of Scugog  
  181 Perry Street, PO Box 780  
  Port Perry, ON L9L 1B7

Fax to:                                   905.985.9914

Email:                                   [accessibility@scugog.ca](mailto:accessibility@scugog.ca)

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What was the date and time of your visit? \_\_\_\_\_

Did we respond to your customer service needs?     Yes            No

Was customer service provided to you in an accessible manner?    Yes    No

**Please provide the details of your experience:**

If you wish to be contacted by a staff representative, please provide your contact information:

<b>Name:</b> _____
<b>Address:</b> _____ _____
<b>Home:</b> _____ <b>Bus:</b> _____
<b>Email:</b> _____

Personal information contained in this form is collected pursuant to Ontario Regulation 429/07, the Accessibility Standards for Customer Service and will be used for the purpose of responding to your request. Questions should be directed to the Clerk, Township of Scugog, 905.985.7346, extension 119.

For Township Use Only

Request No:	Received by:
Referred to:	Date referred:
Comments:	