

Conference Exhibitor Registration Form & Application/Contract for Exhibit Space

(to be printed in Exhibition Directory)

Company Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Website _____

Contact Person _____

This person will be listed in the Exhibition Directory and on Website

Office Contact _____

Person who will receive confirmations and other exhibitor information

Description

** We can NOT accept hand written descriptions! **

Registrants Information - name of person(s) attending * Required

First _____ Mid _____ Last _____ Suffix _____ Email* _____

First _____ Mid _____ Last _____ Suffix _____ Email* _____



**Global Academy for
Medical Education**

Exhibit Booth	Fee	\$4,500.00	
Exhibit booth includes seminar registration badges for 2 company representatives			



Please list additional exhibit staff below (\$895.00 each person) Please include contact email address or group email address

First	_____	Mid	_____	Last	_____	Suffix	_____	Email*	_____
First	_____	Mid	_____	Last	_____	Suffix	_____	Email*	_____

Exhibit Booth			
Extra Exhibit Staff @ \$895 each Please list above			
			Total

The Company agrees to abide by the ACCME Standards for Commercial Support of Continuing Medical Education activities (see http://www.accme.org/dir_docs/doc_upload/68b2902a-fb73-44d1-8725-80a1504e520c_uploaddocument.pdf).

No promotional activities will be permitted in the same room or obligate pathway of the educational activity. No promotion of products will be permitted in the same room as the educational activity. Acceptance of exhibit support does not constitute real or implied endorsement of any company subsidizing costs related to the activity.

Payment - We accept - Visa, MC and American Express

☐ **Check payable to** Global academy for Medical Education, LLC

☐ **Credit Card**

☐ **American Express**

Card Number:

☐ **Mastercard**

Expiration Date:

☐ **Visa**

Cardholder Name:

Enter cardholder address if different from above address

Cardholder Address

continued

Signature



**Global Academy for
Medical Education**

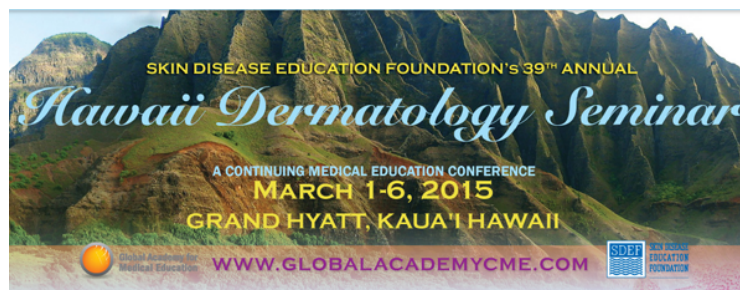
Return To:

Global Academy for Medical Education
7 Century Drive – Suite 301 Parsippany, NJ 07054

Phone (516) 381-8613; Fax (631) 350-7251

email: dgregorie@frontlinemedcom.com

Web: www.globalacademycme.com



APPLICATION DEADLINE

In order to be considered for first assignment of space, applications must be returned by January 15, 2015. Notification of acceptance and space assignment will be emailed. No requests for exhibit space will be accepted or confirmed by telephone.

SET UP

Saturday February 28, 2015 - 3:00PM-6:00PM

SHOW HOURS

Sunday, March 1, 2015- 6:30AM-3:00PM Monday, March 2, 2015- 6:30AM-3:30PM Tuesday, March 3, 2015- 6:30AM-12:45PM

Wednesday, March 4, 2015- 6:30AM-12:30PM Thursday, March 5, 2015- 6:30AM-12:45PM Friday, March 6, 2015- 6:30AM-12:00PM

DISMANTLE

Friday, March 6, 2015- 12:00PM-3:00PM

SHIPPING Shipping instructions will be mailed approximately 4 weeks before the start of the meeting.

ASSIGNMENT OF SPACE

The first assignments of space will be made to the Educational Grant Supporters who have contracted separately and independently of their grant for booth space, followed by a first-come, first-served basis and only as long as space remains available.

INSURANCE

It is the responsibility of each exhibitor to maintain such insurance against injury to person or damage or loss of property in such amounts as the exhibitor deems adequate. Insurance protection will not be afforded to the exhibitor either by the meeting organizers or Grand Hyatt Hotel, Kauai.

INTERPRETATION AND APPLICATION OF RULES & REGULATIONS

All matters in question not specifically covered by these rules and regulations are subject to the decision of the meeting organizers.

BOOTH INFORMATION

Sufficient lighting is provided for adequate illumination in the exhibit area, but no individual electrical outlets are provided in the booth space. The appropriate electrical contractor must supply all electrical work to ensure that it will meet the safety requirements and fire regulations of Grand Hyatt Hotel, Kauai. All draping or display materials of cloth must be fireproof. Under no conditions will combustible oils or gases be permitted in the exhibit area.

BOOTH ACTIVITIES / DEMONSTRATIONS / AV

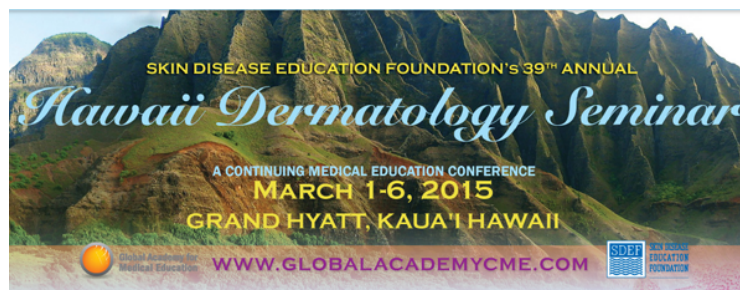
The exhibitor is permitted to demonstrate the firm's equipment and to make informal presentations regarding the product line or service in the booth. However, other attention getting devices in the form of entertainment or demonstrations of non-product items or services must be approved by the Global Academy for Medical Education/Skin Disease Education Foundation organizers in writing. Only such activities, which, in their discretion are in keeping with the professional deportment of technical exhibits program, will be permitted. All demonstrations shall be confined to the space allocated to each exhibitor. The use of other than closed-sound systems will be permitted only with prior written approval. Any exhibit may be closed if deemed to have an excessive noise level.

CATEGORIES OF EXHIBITS

Permission to exhibit may be granted to firms only if their proposed exhibit meets the following criteria: 1. The product or service relates specifically to the medical and scientific aspects of the practice of dermatology or dermatologic surgery; 2. The products or services to be displayed are safe when used in accordance with the instructions or recommendations of the applicant; 3. The products or services are capable of safely performing in accordance with the claims made by the applicant; 4. The products or services to be displayed contribute significantly to the educational goal of the seminar.

LASER PRECAUTIONS

In keeping with the recommended safety precautions for lasers, the GLOBAL ACADEMY FOR MEDICAL EDUCATION OR SKIN DISEASE EDUCATION FOUNDATION has adopted the following policies for laser exhibitors in the exhibit area: mandatory and appropriate goggles, pipe and drape.



LIABILITY AND INDEMNIFICATION

The exhibitor assumes all responsibility for any and all loss, theft or damage to exhibitor's displays, equipment and other property while on hotel premises, and hereby waives any claim or demand it may have against Grand Hyatt Hotel, Kauai or its affiliates arising from such loss, theft or damage. In addition, the exhibitor agrees to defend (if requested), indemnify and hold harmless Skin Disease Education Foundation and Grand Hyatt Hotel, Kauai and their respective parent, subsidiary and other related or affiliated companies from and against any liabilities, obligations, claims, damages, suits, costs and expenses, including, without limitation, attorneys' fees and costs, arising from or in connection with the exhibitor's occupancy and use of the exhibition premises or any part thereof or any negligent act, error or omission of the exhibitor or its employees, subcontractors or agents." In case any part of the exhibition hall is destroyed or damaged so as to prevent the hotel from permitting an exhibitor to occupy assigned space during any part or the whole of the exhibition period, or in case occupation of assigned space during any part or the whole of the exposition period is prevented by strikes, Acts of God, national emergency or other cause beyond the control of the meeting organizers, then the exhibitor will be charged for space only for the period the space was or could have been occupied by exhibitor; and the exhibitor hereby waives any claim against the meeting organizers, its directors, officers, agents, or employees for losses or damages which may arise in consequence of such inability to occupy assigned space.

PAYMENT / DEPOSIT / REFUND

Payment must be submitted with the application for exhibit space. No application will be processed or space assigned until payment is received. Notification of an exhibitor's decision to cancel must be mailed or faxed in writing on company letterhead to GLOBAL ACADEMY FOR MEDICAL EDUCATION OR SKIN DISEASE EDUCATION FOUNDATION. Full refunds less a \$250 processing fee will be granted for cancellations received in writing to the GLOBAL ACADEMY FOR MEDICAL EDUCATION OR SKIN DISEASE EDUCATION FOUNDATION office prior to January 15, 2015. No refund will be granted for cancellations received on or after January 15, 2015, nor after the conference for no-shows. Some sponsors, depending on their level of sponsorship, will receive exhibit space at no charge.

REVIEW PROCEDURES

Applications for exhibit space will be reviewed to determine whether they satisfy the criteria for acceptance. Also, please note the following: 1. Each applicant must supply specific information concerning the products or services to be displayed with the exhibit application. 2. When deemed necessary, we may request additional supporting data from the applicant.

STAFF AT EXHIBIT BOOTH

Each exhibiting company is entitled to two (2) representatives to staff the exhibit booth. They are entitled to attend the lectures, live surgical presentations and social functions. Additional staff beyond two (2) is required to pay a registration fee of \$895 for each additional person.

SUBLETTING / SHARING OF SPACE

No part of any exhibit space may be reassigned, sublet or shared with any other party by that exhibitor.

WORKSHOPS / EDUCATIONAL PROGRAMS / SEMINARS

It is the policy of the GLOBAL ACADEMY FOR MEDICAL EDUCATION OR SKIN DISEASE EDUCATION FOUNDATION that scientific presentations such as lectures, presentations, seminars, workshops, or other types of educational programs sponsored by the exhibiting companies are not permitted immediately before or after the 39th Hawaii Dermatology Seminar unless authorized by the Co- Directors. Only those presentations, workshops, or symposia scheduled by the GLOBAL ACADEMY FOR MEDICAL EDUCATION OR SKIN DISEASE EDUCATION FOUNDATION are permitted.

SECURITY

Exhibitors are responsible for safeguarding their goods, materials, equipment, and exhibits at all times. The meeting organizers will be responsible for the loss of or damage to any property.

Contact:DEVIN GREGORIE dgregorie@frontlinemedcom.com P(516) 381-8613 Fax 631 350 7251