

# Research Presentation Feedback Form

NAME OF PRESENTER: \_\_\_\_\_ DATE: \_\_\_\_\_

TARGET AUDIENCE/CONFERENCE: \_\_\_\_\_

SPEAKER'S REQUESTED FOCUS OF FEEDBACK, IF ANY \_\_\_\_\_

INTRODUCTION	NOTES
1. Engaged the audience from the beginning of the talk.	
2. Gave a clear introduction to the research: 'Big picture, and why this particular work is important to the field.	
3. Provided a tour map to the talk: It was clear to the audience what will be addressed during the talk.	

CONTENT OF TALK	NOTES
1. Told a compelling story.	
2. Explained difficult concepts well.	
3. Introduced figures and graphs clearly, then emphasized the main result or conclusion.	
4. Used clear transitions when moving from one point to the next. Periodically summarized important points.	

DELIVERY	NOTES
1. Body language was welcoming, friendly, and professional. 2. Stood with good posture, in a position that facilitates poster viewing. 3. Used appropriate voice, gestures, and eye contact. 4. Pace was appropriate. 5. Conveyed enthusiasm for the topic.	



SLIDES	NOTES
5. Each slide was titled with a meaningful heading.	
6. One point was presented on each slide.	
7. Where possible, visuals were used to illustrate complex concepts, methods or data.	
8. Visuals were 'cleaned up' to illustrate the main point, and appropriately labeled.	
9. Slides were not distracting (animations, busy or unnecessary visuals, jarring colors, too many words on a slide).	

OVERALL	NOTES
<b>1. As a member of the audience, could you leave and tell someone else the main question and results of the research?</b>	
STRENGTHS	RECOMMENDATIONS