ALAMO COLLEGES

International Student

Application Form

Mail to:

Alamo Colleges
Attention: International Programs
201 Sheridan
San Antonio, TX 78204

Alamo Colleges consist of five single accredited community colleges:

Northeast Lakeview College*
Northwest Vista College
Palo Alto College
San Antonio College
St. Philip's College

*Northeast Lakeview is currently seeking accreditation. International student must apply to San Antonio College.

New International Student (Freshman) is one who never attended a college or university in the United States.

Transfer International Student is one previously attended a college or university in the United States

This application is required for all international students wishing to enroll at the Alamo Colleges. This application must be submitted with all supporting documents.

Contact Information:

Patricia Garza
Coordinator of International Recruitment & Student Services
Phone: 210.485.0158
Fax: 210.485.0083
pgarza91@alamo.edu
www.alamo.edu/international

International Student Admission Policy and Requirements

(Please read before completing the application form)

APPLICATION DEADLINES

FALL Semester (August)	May 15
SPRING Semester (January)	October 1

NOTE: INCOMPLETE APPLICATIONS ARE NOT CONSIDERED FOR ADMISSION

APPLICATION AND ADMISSIONS REQUIREMENTS

Admission Meeting international student admissions requirement does not guarantee admissions to all programs offered at each of the colleges. Once you have been accepted as an international student you will be emailed instructions on how to apply to the individual college of your choice.

Application Your application must be completed and delivered to the International Programs in person or via the mail. Please submit a $100.00 non-refundable application fee to Alamo Colleges International Program by check, cashier's check bank or postal money order. Please submit with your application.

Form I-20 After ALL DOCUMENTATION is satisfactorily processed, we will issue your Form I-20, which you must submit to a United States Consulate or Embassy to obtain the "F-1" Student Visa. NOTE: FORM I-20 DOES NOT GUARANTEE ISSUANCE OF A STUDENT VISA.

Transcripts All foreign high school and/or college transcripts submitted to the college must be translated and evaluated. Students must submit the official transcript and an official third (3) party report/recommendation from a National Association of Credential Evaluation Services (NACES) member that includes translation, interpretation, and evaluation of the transcript. Credit will be awarded based on the information contained in the report and offerings of the Alamo Colleges. Our Admissions Officers evaluate only ORIGINAL documents and admit students who have the U.S. High School equivalency requirement. Allow approximately 3 or 4 weeks for evaluation of documents.

English Proficiency If English is not your native language, you are required to present an English language placement test, such as TOEFL or ELTS. For more information regarding TOEFL, visit www.ets.org/toefl/ or for IELT www.ielts.org/. Visit the www.alamo.edu/international website for other means to provide evidence of English proficiency.

Financial Aid Aid is usually NOT available for international student s. Therefore, all applicants are required to provide proof of financial support with your application.

Medical You must either have your own insurance or buy Sickness/Accident insurance at the college.

Housing Alamo Colleges do not have dormitories. Some rental apartments are within walking distance from the college. Others are located near public bus routes. You pay half the bus fare with the "Bus Card" which is issued FREE to our students.

Social Cultural Activities The International Students Office invites you to participate in educational, social, and cultural activities on and off campus. Therefore, we encourage you to bring with you traditional national clothing, videos, taped music, posters, flags, or other articles for displays and sharing with others.

International Student Application Checklist

1.___ Admission Application

- Select your Alamo College
- Apply online- www.ApplyTexas.org
- Write down your ApplyTexas.org application ID on your International Student Application

2.___ International Student Application Form

Download and print application- www.alamo.edu/international

- Application must be completed signed and returned along with the following information on this checklist to:

  International Programs
  Alamo Colleges
  201 Sheridan
  San Antonio, TX 78204

3.___ Financial Statements

We will accept copies of your financial documents; however we will not accept copies sent by fax. At your visa interview you must provide the official financial documents to the US Embassy or Consulate Officer.

Student-$20,000

- Provide official bank letters. Letter should be recent (within 60 days) and must have the additional information required listed on the Financial Resource Requirements (page 8)
- **Bank statements will not be accepted**
- Affidavit of Support- Immigration may require, keep a copy for your records

Spouse/Children-$5,000 per dependent

- Official bank letters with additional amount in total.
- *Dependent Form* to request SEVIS F2 visa
- Copy of dependent's Passport name page

4.____ Official Academic Record (high school and/or college)

- Original documents from high schools & all colleges/universities attended
- Original translation and evaluation of foreign transcripts by an organization the meets the quality guidelines endorsed by the National Associate of Credential Evaluation Services (NACES)
- Visit www.naces.org to locate NACES member organizations for translation and evaluation.

5.____ English Proficiency -TOEFL or IELTS Scores

TOEFL/IELTS Scores are required to enroll in college courses. If no TOEFL/IELTS scores student will be required to take an English Proficiency Exam to determine if eligible for English as a Second Language Course.

6.____Attach a Photo ID

7.___ Statement of Understanding

8.___ Processing Fee

- $100.00 US Dollars (Non-Refundable)
- Cashier Check or Money Order (attach to application)
- Online payments-Print receipt and attach copy to application

9.___ Transfer Students- Submit copies of the following

- Current and previous I-20
- Copy of I-94
- Copy of Passport & Visa

Steps to Completing the Online Admissions Application

Applications can be completed at www.applytexas.org

Step 1-Complete Profile

- Click on create your account now
- Complete all applicable items in My Profile tab
- Click on Save Profile

Username:

Remember to SAVE for future use!

Step 2-Create a New Application

- Click on go to My application
- Click on create a new application now
- Click on Create a new 2 year college admission application
- In Target College: select Target 2 year college-listed alphabetically (*second drop down menu*)
- Select Alamo CCD College of Choice
- Click on Continue

Alamo CCD-Northwest Vista College
Alamo CCD-Palo Alto College
Alamo CCD-San Antonio College
Alamo CCD-St. Philip's College

Step 3-Getting Ready to start your application

- Select Semester
- Select First Choice School-What's your major? If you are unsure select Associates of Arts
- Select first choice major-If you are unsure select undeclared (under Associates of Arts)

Application ID Number:

Remember to include this number in your

Step 4-Completing Application

- **Complete Pg 1**-Save changes to page
- **Write down your Application ID Number**
- **Complete Pg 2**-If your high school is not in the USA, please leave the state field blank and enter the country in the city field. Save & Continue
- **Complete Pg 3**-If no tests have been taken Select I have not taken one of the tests listed above
- **Complete Pg 4-RESIDENCY**
    - During 12 months prior, select No to attending public college/university if you have not attended a college or university in Texas in the past year.
    - Enter your home country. Save page & continue with application
- **Complete Pg 5**- Select No to "Are you a College Connection Participant?"
    - Complete Select Save, Acknowledge Page, then select continue
- **Complete Pg 6**- Read the Statements, Check the boxes, SAVE, CONTINUE
- CLICK on Submit Application Now
- Application is DONE
- Print Confirmation Page
    - Write Name on top of paper- Attach copy to your International Student Application
- Check for email confirmation from applytexas.org

ALAMO COLLEGES

ATTACH PASSPORT SIZE PHOTOGRAPH

International Student Application Form

STUDENT INFORMATION (PLEASE PRINT)

Last Name: _____

First Name: _____Middle Name:_____

Date of Birth (mm/dd/yyyy): ____/____/_____ Gender: M___F___

Country of Birth: _____Country of Citizenship: _____

E-mail:_____

Telephone Number: +_____

Address in Home Country: _____

City: _____ Province/Territory: _____

Country:_____ Postal Code:_____

Are you currently in the United States? Yes ☐ No☐ If yes, what type of visa do you have? _____

Will you go to your home country to apply for the F-1 visa? Yes ☐ No ☐

***If you a have an F-1 visa, attach copies of ALL I-20s from each school attended, I-94, passport and F-1 visa.**

ADMISSION INFORMATION (PLEASE PRINT)

Apply for: ☐ Fall (August) 20____ ☐ Spring (January) 20____

Alamo College you would like attend:
☐Northwest Vista College ☐ Palo Alto College ☐San Antonio College ☐St. Philip's College

Are you applying as: ☐ New Student (Freshman) ☐ Transfer Student ☐ ESL Student (English as Second Language)

☐ Exchange Student (Please indicate ☐ 1 semester or ☐1 year) Home institution:_____

Program of Study/Major: _____

How did you hear about the Alamo Colleges? ☐ Friend ☐ Relative ☐ Internet ☐ Other_____

You must apply for admission at www.ApplyTexas.org. ApplyTexas Application ID#: _____

TOEFL Exam Taken?: ☐Yes ☐ NO (if yes, please submit **original** score report)

Your Knowledge of English: ☐Excellent ☐ Good ☐Average ☐Poor

PERSON TO CONTACT IN CASE OF AN EMERGENCY (PLEASE PRINT)

(Preferably in San Antonio or in United States)

Last Name: _____ First Name: _____

Relationship: _____ Telephone: (___)_____

Street Address _____

City: _____ State: _____

Country:_____ Postal Code:_____

SEND FORM I-20 TO: (PLEASE PRINT)

- ☐ Please mail to Home Country address
- ☐ I will send the following representative to pick up form I-20
- ☐ Please mail to following representative

I hereby allow the following representative to collect my Form I-20

Signature required:_____Date:_____

Last Name: _____ First Name: _____

Street Address _____

City: _____ State: _____

Country:_____ Postal Code:_____

Telephone: (___)_____ Relationship to Applicant:_____

I CERTIFY THAT THE INFORMATION OF THIS APPLICATION IS CORRECT. I UNDERSTAND THAT CANCELLATION OF MY ADMISSION MAY RESULT, IF ANY INFORMATION IS FOUND TO BE INCOMPLETE OR INACCURATE.

_____ _____

Signature of Applicant Date

FOR OFFICE USE ONLY:

Date Received: ___/___/____ Received by:_____ Application Complete: Yes /No Accepted: _____ _____

Term Year

Dependent Form

You must complete this form if your spouse and/or children will accompany you to the United States

Dependent 1 (*please print or type*)

Last Name: _____ First Name: _____

Middle Name_____ Date of Birth (mm/dd/yyyy): ____/____/_____ Gender: M__F___

Country of Birth: _____Country of Citizenship: _____

Relationship to applicant: _____

Dependent 2 (*please print or type*)

Last Name: _____ First Name: _____

Middle Name_____ Date of Birth (mm/dd/yyyy): ____/____/_____ Gender: M__F___

Country of Birth: _____Country of Citizenship: _____

Relationship to applicant: _____

Dependent 3 (*please print or type*)

Last Name: _____ First Name: _____

Middle Name_____ Date of Birth (mm/dd/yyyy): ____/____/_____ Gender: M__F___

Country of Birth: _____Country of Citizenship: _____

Relationship to applicant: _____

Dependent 4 (*please print or type*)

Last Name: _____ First Name: _____

Middle Name_____ Date of Birth (mm/dd/yyyy): ____/____/_____ Gender: M__F___

Country of Birth: _____Country of Citizenship: _____

Relationship to applicant: _____

Confirmation of Financial Resources

The Alamo College requires confirmation of financial resources of all applicants who are not United States citizens as well as those who do not hold permanent residence (immigrant) Visas. Evaluation for admission will not begin until the appropriate financial statements are on file in the International Programs. Students are encouraged to pay tuition, fees and other charges at the beginning of each term, however installment payment is an option. It is the responsibility of the international student to meet these financial obligations.

Statement of Applicant

I certify that I will have the minimum of $20,000 and the additional $5,000 for each of my dependents in U. S. currency available to me each of the 10 months period I am studying at one of the Alamo Colleges, exclusive of travel funds. These will be provided by the following: (Check all that apply)

☐ Self ☐ Parents ☐ Sponsor ☐ Other (specify) _____

I also certify that I have adequate funds for my travels to and from the United States.

_____

Signature of Student Date

Financial Resource Requirements

A bank letter with proof of financial resource- **$20,000 U. S**. is required. An additional $5,000 per dependent is required if a spouse and/or children will accompany the F-1 student. Please have your bank, your parent's bank, or your sponsor's bank draft a letter to the International Program Office on their bank stationary and include the following information:

- Name of person who holds account
- Bank account number
- Type of account(s), i.e. checking and/or savings
- Date the account(s) were established
- Current accounts(s) balance (within 60 days)
- Current official rate of exchange from local currency to U.S. dollar ($1.00)
- Title and signature of bank official
- Telephone number and email address
- **Bank statements will not be accepted**

Estimated Cost per year

Tuition & fees	$8,000
Books & Supplies	$2,000
Rent Expenses	$6,000
Living Expenses (food, gas, etc.)	$4,000
Total	**$20,000**

Statement of Parent, Sponsor or Funding Source

Attached Affidavit of Support

Statement of Financial Support

I certify that I will make available to the student listed below the total sum of $20,000 U.S. dollars and $5,000 for each additional dependent for each year of study at one of the Alamo Colleges. This money is in addition to any travel expense that is needed to travel to and from home county. I understand that I am solely responsible for the financial support of this student and will be held accountable by Alamo Colleges for maintaining the terms of this statement. If I am a U.S. Permanent Resident or U.S. Citizen, I must also submit a notarized Affidavit of Support.

Student Name: _____ Country of Citizenship:_____

Date of Birth (mm/dd/yyyy): ____/____/_____

Sponsor Name: _____

Sponsor's Street Address:_____

City: _____ Province/Territory:_____

Country:_____ Postal Code:_____

Telephone: _____

_____ _____

Sponsor's Signature Date

Student's Personal Funding Source

This is to certify that I,_____ (student) have the total sum of $20,000 U.S. dollars and $5,000 for each additional dependent for each year of study at one of the Alamo Colleges. Funds are deposited at the following financial institution.

Name of Financial Institution:_____

Address:_____

Account Number:_____ Current Balance in U.S. Dollars:_____

_____ _____

Student's Signature Date

Provide an official bank letter with the financial resource requirements listed in previous page. The letter must be recent (within 60 days). Bank statements will not be accepted.

Affidavit of Support

I, _____ residing at
(name of sponsor)

_____
(number & street address) (city) (state) (zip code)

Certify:

That I am _____ years of age, and have resided in the United States since (date) _____.

This Affidavit is executed in behalf of the following person:

Name of Student: _____

Citizen of (Country): _____ Relationship to sponsor_____

Name of spouse and children accompanying or following to join the person:

Spouse:_____ Age____ Child:_____ Age____

Child:_____ Age____ Child:_____ Age____

Affirmation of Sponsor

I certify that I will provide sufficient funds to pay for any and all educational and living expenses of the above named prospective student.

I am aware that the estimated total annual cost for an undergraduate international student attending one of the Alamo Colleges is $20,000. The amount required for each dependent is an additional is $5,000 per each year. I am also aware that this estimate of expenses is subject to change without prior notice.

I swear that I know the contents of this affidavit signed by me and the attached document(s) and statements are true and correct.

_____ _____
Sponsor's Signature Date

* Must be notarized

Signed before me this _____day of _____of 20_____in _____, County.

_____
Notary Public

ALAMO COLLEGES

International Student Statement of Understanding

1. I will have sufficient funds for tuition, fees and living expenses for each year I attend one of the Alamo Colleges. I understand the cost of living is high; that international students are not allowed to work, and that financial aid for international students is not available at the Alamo Colleges.

2. I understand meeting the international student admission requirement **does not** guarantee admission to all programs offered by the colleges. I further understand programs offered in specific areas for example Allied Health and Nursing departments have separate application and admission requirement.

3. I understand if it is determined by the college placement exam scores in Reading, English, and Math placement exam are not at college level, I must enroll in developmental courses.

4. I will enroll full-time (12 semester hours or more) every fall and spring semester.

5. I understand all student tuition must be paid in full by the payment deadline at the beginning of each semester. I also understand that payment plans are available to me and arrangement can be made with the Business Office.

6. I authorize all Alamo Colleges to release any information required by the United States Citizenship and Immigration Services (USCIS) to determine my compliance with U.S. immigration laws. I further understand that all colleges of the Alamo Colleges must report in the Student and Exchange Visitor Information System (SEVIS) those students who are not registered or who are not pursuing a full-time course of study.

7. I certify that the Alamo Colleges and all it's member colleges are NOT liable, legally or otherwise, under any circumstances for any expense(s) or problem(s) (financial, health related, legal, etc.) that I may incur while in the United States.

8. I certify that I have read and understand all the information on this form and that all documents I have submitted to support the information given are correct and true. I further understand that false information could result in my dismissal for the Alamo Colleges in accordance with college's rules and regulations.

9. Students who were placed on Academic Dismissal or Academic Suspension at their previous institutions and are seeking transfer to the Alamo Colleges must follow the Academic Dismissal policy outline in the college's catalog.

Student's Signature Date