

**Oregon State University Billing Authorization**

Oregon State University  
Student Finance- Attn: Third Party Billing  
PO Box 1086  
Corvallis, OR 97339-1086  
(PH) 541-737-3775 (Fax) 541-737-4099  
Email: [ThirdPartyBilling@oregonstate.edu](mailto:ThirdPartyBilling@oregonstate.edu)

**Please submit this form along  
with an authorization on  
company letterhead and a  
signed Third Party Billing  
Terms and Conditions form**

**Sponsor Information**

Sponsor Name		Contact Phone Number	
Billing Address	City	State	Zip Code
Contact Name	E-mail Address	Fax Number	
Invoice Preference: <input type="checkbox"/> Electronic Invoice <input type="checkbox"/> Mailed Invoice			

**Sponsored Student Information**

Name	OSU ID# (Preferred)	Last 4 of SSN (if OSU ID# unknown)
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**Sponsorship Terms**

Sponsorship Duration:	<b>BEGIN</b> Quarter: Year 20	<b>END</b> Quarter: Year 20
	<input type="checkbox"/> Summer <input type="checkbox"/> Fall	<input type="checkbox"/> Summer <input type="checkbox"/> Fall
	<input type="checkbox"/> Winter <input type="checkbox"/> Spring	<input type="checkbox"/> Winter <input type="checkbox"/> Spring

Funding Limit (if applicable): ☐ Quarter ☐ Year

NOTE: Our school is on quarter hours

Eligible charges to be paid by sponsor (List not inclusive):

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Tuition  | <input type="checkbox"/> Dining Plans      | <input type="checkbox"/> Chemistry Supplies (Chemistry Courses)                        |
| <input type="checkbox"/> Distance Education Tuition   | <input type="checkbox"/> Housing           | <input type="checkbox"/> PAC-Physical Activity Courses<br>(Tuition and Mandatory Fees) |
| <input type="checkbox"/> Mandatory Fees (Building, Incidental,<br>Student Health, Counseling) | <input type="checkbox"/> Health Insurance  | <input type="checkbox"/> Specialized PAC Course Fees<br>(Scuba, Bowling, Ski, etc.)    |
| <input type="checkbox"/> Matriculation Fees   | <input type="checkbox"/> ID Card Fee       | <input type="checkbox"/> Other   |
| <input type="checkbox"/> Application Fees   | <input type="checkbox"/> Printing          |  |
| <input type="checkbox"/> Course Fees  | <input type="checkbox"/> Field Trip Fees   |  |
|   | <input type="checkbox"/> Computer Lab Fees |  |

Fees not included by sponsorship: \_\_\_\_\_

Additional Info:

Date Submitted: \_\_\_\_\_

**Please click the Submit button below to e-mail the completed form to OSU Third Party Billing**

You may also save, attach, and e-mail the form to the e-mail address above, return the form to Student Accounts in the Kerr Administration Building, mail to the PO Box above, or fax it to (541) 737-4099.