

## Telephone Screen Evaluation Form

This evaluation form is meant to help the interviewer to assess the candidates based on the preliminary telephone screen interview.

Please use this form to evaluate whether or not you will be moving forward in the interviewing process with the candidate by bringing the candidate in for the next round of interviews.

Candidate demonstrates sufficient work history to warrant a second/ in person interview

Yes No

Based on phone screen, candidate demonstrates appropriate level of technical skills needed to succeed in available position

Yes No

Candidate seems to be at appropriate level in career for available position

Yes No

Candidate demonstrated clear communication skills, a personable manner, good listening skills, and professional attitude

Yes No

Candidate exhibited strong interest in position

Yes No

Recommend including candidate to move forward in interviewing process

Yes No

Please include any relevant comments:

---

---

---