

# COURSE AND INSTRUCTOR EVALUATION FORM

South Dakota State Fire Marshal's Office - Fire Service Training  
 118 West Capitol Ave. Pierre, SD 57501      (605) 773-3562

YOUR HONEST AND SINCERE EVALUATION OF THIS COURSE HELPS INSURE THAT OUR PROGRAMS  
 ARE OF THE HIGHEST CALIBER AND THAT THEY MEET OR EXCEED YOUR TRAINING NEEDS. THANKS!

**COURSE:** \_\_\_\_\_

**DATE(S):** \_\_\_\_\_

**INSTRUCTOR(S):** \_\_\_\_\_

RATING SCALE: 5- Outstanding  
 4- More than satisfactory  
 3- Satisfactory  
 2- Less than satisfactory  
 1- Poor

<u>Materials:</u>	1. Printed materials were well organized.	5	4	3	2	1	NA
	2. Printed materials were complete	5	4	3	2	1	NA
	3. Were readable (printed well).	5	4	3	2	1	NA
	4. Visual materials were related to course.	5	4	3	2	1	NA
	5. Visual materials were in appropriate numbers.	5	4	3	2	1	NA
	6. Visual materials were of good quality.	5	4	3	2	1	NA
<u>Course:</u>	7. Covered subjects that you thought it would.	5	4	3	2	1	NA
	8. Was a reasonable length.	5	4	3	2	1	NA
	9. Contriguted to your knowledge and skills.	5	4	3	2	1	NA
	10. Related to your needs.	5	4	3	2	1	NA
	11. Was worth recommending to others.	5	4	3	2	1	NA
<u>Instructor(s):</u>	12. Related course materials to class needs.	5	4	3	2	1	NA
	13. Knew subject thouroughly.	5	4	3	2	1	NA
	14. Encouraged class participation.	5	4	3	2	1	NA
	15. Made course requirements and objectives clear.	5	4	3	2	1	NA
	16. Stayed on subject.	5	4	3	2	1	NA
	17. Answered questions completely.	5	4	3	2	1	NA
	18. Tolerated differences of opinion.	5	4	3	2	1	NA
<u>Materials:</u>	19. Contained a minimum number of distractions.	5	4	3	2	1	NA
	20. Overall, the facility was acceptable.	5	4	3	2	1	NA
<u>Suggestions:</u>	21. How could the instructors(s) improve class delivery?						
	22. How could the course content or structure be improved?						
	23. If you could make one change to this course (or school) what would you add, subtract, or deleted?						

**(Please write additional comments on the back of this form)**