

## Teaching Assistant/ Learning Assistant Self- Evaluation & Goal Setting Form

	Indicators of Meeting Expectations	Place yourself on the continuum.
<b>Teaching &amp; Instruction</b>  <i>The skillful teaching assistant is actively involved in the teaching programme of the classroom.</i>	<b>Knowledgeable:</b> Knowing where to access curriculum documents and information on students.	Beginning _____Very Competent
	<b>Inquirer:</b> Checking that students have understood instructions and offering clarification.	Beginning _____Very Competent
	<b>Communicator:</b> Communicating clearly in English.	Beginning _____Very Competent
	<b>Thinker:</b> Planning lessons and choosing materials that are in-line with the current teaching programme.	Beginning _____Very Competent
	<b>Balanced:</b> Developing a range of teaching strategies to be actively teaching students in one-to-one, small group and whole class lessons.	Beginning _____Very Competent
	<i>Differentiate work appropriately for students</i>	Beginning _____Very Competent
	<i>Take 'full control' of the assigned class period (or 65 minute equivalent) per block of the curriculum, where the class teacher is in the role of the TA.</i>	Beginning _____Very Competent
	<i>Actively plan with the Homeroom Teacher</i>	Sometimes _____Consistently
	<i>Actively participate during Grade Level Planning meetings (Thursday Meetings)</i>	Sometimes _____Consistently
	Did you have Cover Status at the end of the last academic year? Yes No Are you in a new Grade Level? Yes No If yes..... Are you comfortable doing cover in the new grade level? Yes No Do you want to be considered for cover now? Yes No Do you want to wait till week 12? Yes No	
Comment: <div style="border: 1px solid black; height: 100px; width: 100%; margin-top: 10px;"></div>		

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	Indicators of Meeting Expectations	Place yourself on the continuum.
<b>Classroom Organisation</b>  <i>The skillful teaching assistant helps to maintain a classroom environment that is optimal for learning.</i>	<b>Thinker:</b> Logically organising resources for student use.	Beginning _____Very Competent
	<b>Communicator:</b> Encouraging students to form responsible habits in tidying their classroom.	Beginning _____Very Competent
	<b>Principled:</b> Helping to create displays that respectfully highlight student growth and achievement.	Beginning _____Very Competent
Comment:		
<b>Professional Collaboration</b>  <i>The skillful teaching assistant collaborates with their grade teaching team to improve student learning.</i>	<b>Open-Minded:</b> Being open to new ideas about what successful teaching and learning at NIS is; its philosophy and pedagogy.	Beginning _____Very Competent
	<b>Caring:</b> Building respectful professional relationships with class and subject teachers and the grade team.	Beginning _____Very Competent
	<b>Risk-Taker:</b> Sharing observations of students and curriculum ideas with the class and subject teachers and grade team.	Beginning _____Very Competent
	<b>Reflective:</b> Developing a habit of reflecting on lessons with the class and subject teachers.	Beginning _____Very Competent
Comment:		
<b>Student Management</b>  <i>The skillful teaching assistant follows the class teachers established routines and expectations when interacting with students</i>	<b>Caring:</b> Building relationships with students in which they feel cared for.	Beginning _____Very Competent
	<b>Principled:</b> Helping students to fulfill the class and subject teacher's expectations.	Beginning _____Very Competent
	<b>Knowledgeable:</b> Knowing the students, their strengths, weaknesses, likes, dislikes, etc.	Beginning _____Very Competent
	<b>Open-Minded:</b> Being accepting of students unique characteristics and responding in light of these.	Beginning _____Very Competent
Comment:		

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### **PLT SMART Goals - 1 or 2**

(S = Specific, M = Measurable, A = Attainable, R = Relevant, T = Timely)

Goal	Date to Achieve	Expected Evidence
<b>Teaching Assistant:</b>  Signed: _____		
<b>Teaching Assistant Coordinator:</b>  Signed: _____		