



## 2015-2016 STUDENT INCOME VERIFICATION FORM

Your FAFSA application has been selected for a process called verification. The following information is required to continue processing your 2015-2016 financial aid application.

Cal Maritime is required to verify your tax filing information. We strongly encourage you to use the IRS Data Retrieval functionality on the FAFSA, either in the initial filing of the FAFSA, or by submitting a correction at [www.fafsa.gov](http://www.fafsa.gov).

**Copies of Federal Tax Returns are not considered a valid form of income verification. If you were unable to use the IRS Data Retrieval function on the FAFSA, see instructions below on how you can obtain a copy of your 2014 Federal Tax Return Transcript, or call 1-800-908-9946 to order by phone.**

Check the appropriate box below regarding verification of your tax filing information:

- ☐ **I, the student, successfully used the IRS Data Retrieval function on the FAFSA.** Attach copies of all 2014 W-2s; **OR**
- ☐ **I, the student, am unable to use the IRS Data Retrieval function on the FAFSA.** You must attach your 2014 IRS Tax Transcript and copies of all 2014 W-2s. If you are married, filing separate, you will need to attach 2014 IRS Tax Transcripts for BOTH you and your spouse; **OR**
- ☐ **I, the student, have filed or will file a 2014 foreign tax return.** You must attach a signed and translated copy of your foreign tax return, which shows the 2014 Adjusted Gross Income (AGI) and Taxes Paid; **OR**
- ☐ **I, the student, will not and am not required to file a tax return for 2014.** Complete the non-tax filer's statement on the second page and attach copies of all 2014 W-2s. **DO NOT LEAVE ANY ITEMS BLANK.** Enter zero (\$0) under "Amount" if you did not work and/or had no income. Leaving the "Amount" section blank is not an acceptable response.

### HOW TO ORDER A TAX RETURN TRANSCRIPT:

Tax Return Transcripts are available at [www.irs.gov/transcript](http://www.irs.gov/transcript) (generally 2-3 weeks after electronic filing and 8-10 weeks after paper filing).

- The IRS will conduct a 2-part authentication of the tax filer's identity (you will need the tax filer's SSN, date of birth, street address, and zip/postal code currently on file with the IRS).
- Once authentication is complete, select the reason you are requesting a transcript (select "Higher Education/Student Aid").
- In the "Return Transcript" box, choose the transcript for 2014. Your 2014 **Tax Return Transcript will open on-screen as a pdf document.**
- Print the transcript, write the student's name and Cal Maritime ID# at the top of each page, and attach all pages to this form.



**NONTAX FILER'S STATEMENT**

To be completed **ONLY** if the student and/or spouse will not file and are not required to file a 2014 tax return

**A: Student**

2014 AMOUNT EARNED	NAME OF EMPLOYER / INCOME SOURCE	W-2 Attached? Yes/No
\$		
\$		
\$		

**B: Spouse**

2014 AMOUNT EARNED	NAME OF EMPLOYER / INCOME SOURCE	W-2 Attached? Yes/No
\$		
\$		
\$		

**ATTACH 2014 W2 FORMS HERE**

ALL W2 WAGE EARNERS ARE REQUIRED TO PROVIDE COPIES OF 2014 W2 FORMS.

**STUDENT CERTIFICATION**

I certify that that all reported information is complete and accurate to the best of my knowledge. **WARNING:** If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Student Phone # \_\_\_\_\_

Email \_\_\_\_\_

**Return this form and supporting documentation to the Cal Maritime Financial Aid Office.  
We do not accept forms by email.**