



# Student Employment Application Form

Completed application forms must be forwarded to:  
Human Resources Coordinator, 30 Honour House Court, Riverview, NB E1B 3Y9

Thank you for your interest in student employment with the Town of Riverview. Please review the following information before submitting your application.

If you are applying for multiple positions, you are only required to submit one (1) application form. **All post-secondary applicants who are currently enrolled and returning to a post-secondary institution in the fall of 2016, must complete a S.E.E.D application form available at Town Hall.**

Job opportunities, which include information about the position, job requirements and application deadlines, can be found at [www.townofriverview.ca](http://www.townofriverview.ca). Please ensure that you consult the job opportunities of the position(s) for which you are applying. You must clearly indicate, on this application form, how you meet the job requirements of the position(s) for which you are applying. Please note that application deadlines vary depending on the position.

PERSONAL INFORMATION

Last Name:

First Name:

CONTACT INFORMATION (Home)

Street Address:

City & Province:

Postal Code:

Contact Number:

Email Address:

CONTACT INFORMATION (School- if different from above)

Street Address:

City & Province:

Postal Code:

Contact Number:

Email Address:

EMPLOYMENT INFORMATION

Please select the position(s) for which you would like to be considered:

☐ Play Coordinator

☐ Camps Coordinator

☐ Seniors Coordinator

☐ Community Events Coordinator

☐ Teen Adventure Coordinator

☐ Junior Leadership Coordinator

☐ Community Active Living Coordinator

☐ Arts & Crafts Instructor

☐ Discovery Counselor

☐ Day Camp Counselor

☐ Playgrounds Suncrew Leader

☐ Playschool Leader

☐ Adventure Counselor

☐ Community Events Assistant

☐ Junior Leader Assistant

☐ Teen Adventure Assistant

☐ Aquatics Summer Assistant

☐ Student Office Assistant

☐ Park and Pool Maintenance

☐ Engineering Assistant

☐ VIC Counsellor

By May 2016, will you:

Be 16 years of age or older?

☐ Yes

☐ No

Continuing your education in the fall?

☐ Yes

☐ No

Have a valid Class 5 driver's license?

☐ Yes

☐ No

Certified in Workplace Standard CPR/First Aid?

☐ Yes

☐ No

If you are currently attending university/college and if selected, will you be available for an in-person interview during spring break?

☐ Yes

If yes, when is your spring break? \_\_\_\_\_ to \_\_\_\_\_.

☐ No

EDUCATION

Name of Institution

Degree/ Diploma

Level Completed

Years attended (from- to)

Location

High School

Community College

University

Other

EMPLOYMENT HISTORY

Begin with most recent.

Employer:

Position:

Location:

Duties:

Employment Period:

Supervisor:

Phone Number:

Employer:	Position:
Location:	Duties:
Employment Period:	
Supervisor:	Phone Number:
Employer:	Position:
Location:	Duties:
Employment Period:	
Supervisor:	Phone Number:
<b>VOLUNTEER HISTORY</b> Begin with most recent.	
Name of Organization/Event:	Position:
Location:	Duties:
Dates/Years Volunteered:	
Name of Organization/Event:	Position:
Location:	Duties:
Dates/Years Volunteered:	
Name of Organization/Event:	Position:
Location:	Duties:
Dates/Years Volunteered:	
<b>QUALIFICATIONS</b>	
1. Please indicate how you meet the job requirements of the position(s) for which you are applying.	
2. What makes you stand out above everyone else for the position(s) for which you are applying?	
<b>REFERENCES</b>	
Name:	
Phone Number:	
Title/Relationship:	
Name:	
Phone Number:	
Title/Relationship:	
Name:	
Phone Number:	
Title/Relationship:	

I, the undersigned, certify that the information supplied on this application is true and correct. I hereby authorize the Town of Riverview to contact my references and verify my employment history.

Applicant's signature: \_\_\_\_\_

Date: \_\_\_\_\_

The Town of Riverview is an equal opportunity employer. Positions are open to male or female applicants. As an employer of choice, the Town is also committed to protecting the privacy of your personal information. Information will be used for recruitment and employment purposes only.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.