Graduate Student Senate 2016 – 2017
Budget Proposal Form

Name Of Event

Date of Event

DATE: _____

TO Vice President of Finance Graduate Student Senate

Name	Account Number or PID		DUE DATE

If payments are to be made from a departmental account please provide that number, if original payment was through your personal account please provide PID. If you have any questions please email gss@ohio.edu with subject line "Budget Request Account"

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
		TOTAL	

Please list all items that need to be purchased for event above, if there are not enough lines please list below here with unit price and quantity per item. Additional pricing documentation, such as receipts or quotes, will improve chances of receiving funds.

Description of Event (include the intended audience, who can come, and benefit to graduate students):

Description of Funding (please list any source of money used to pay for the event including but not limited to: tickets, department sponsorship, or SAC funding etc.):