



Mailing: P O Box 499, Mt. Mourne, NC 28123-0499
Shipping: 101 Commercial Drive, Mooresville NC 28115
Phone: 704-664-3587
Fax: 704-664-5522 / 800-713-0761
www.fjcinc.com

REPAIR WORK ORDER FORM
Part # 2850

Instructions:

- 1. Call FJC, 704-664-3587, for Return Authorization #. Repair will not be completed without valid Return Authorization #.
2. Fill form in completely (print or type). If we cannot read your information we cannot return your scale. Make sure the address you list is the address where you wish the scale to be returned to.
3. Enclose \$75 check made payable to FJC. Scales will not be repaired without payment.
4. Ship Scale by FedEx or UPS PREPAID with this form and check to:
FJC A/C Products
101 Commercial Drive
Mooresville, NC 28115
FJC will not accept collect shipments and will not reimburse freight for repairs. Please do not ship by US Postal Mail or DHL, deliveries will not be delivered to us by these carriers.

Scale to be returned to:

Name:

Street Address:

City: State: Zip:

Email address:

Phone #:

Return Authorization #:

Description of Damage or Problem:

Before returning to FJC A/C Products Please check the following:

- Did you call FJC for your Return Authorization #?
Is your Return Authorization # written on the Repair Form?
Have you filled in the Repair form completely and legibly?
Do you have the correct address listed for return of your scale?
Have you enclosed this form with your scale?
Is your \$75 check made payable to FJC is enclosed with your scale?
Have you made shipping arrangements to ship by FedEx or UPS prepaid to FJC?
Is your Return Authorization # written on the outside of the box?