PAYROLL
SAVINGS
PROGRAM

# Payroll Deduction Change Form

During the month of October, use this form to change your contribution amount, or go online at csb.gc.ca/employees and select CSB Online Services. Once you have completed this form, return it to your payroll department immediately.

## 1. Employee information

First name

Middle name

Last name

Social Insurance Number

Telephone (work)

Employee number (optional)

## 2. Contribution amount per pay

Please indicate the total contribution amount to be deducted from each pay.

Your new contributions:

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| CSB | | | | | . | 0 | 0 | |
| RRSP | | | | | . | 0 | 0 | * |
| Total | | | | | . | 0 | 0 | |

* Only available to those with an existing Canada RSP plan.

## 3. Return this completed and signed form to your payroll department. (Keep a photocopy for your records).

## 4. Call 1 877 899-3599 (if you are contributing to multiple plans).

If you own multiple plans, you will need to revise the individual contribution amount allocated to each of your plans. Otherwise, changes will be pro-rated across all of your plans.

After completing this form, your agreement to contribute to a Payroll Savings plan will be amended accordingly, taking into account any reallocations you will have communicated to the Bank of Canada. All other terms of the Purchaser's agreement will remain in force. You understand that your employer will continue to make these payroll deductions unless you tell your employer otherwise.

Employee's signature

Y Y Y Y M M D D