

Student's Name: _____

English Teacher: _____ Pd.: _____

Evaluator's Name: _____

Mock Job Interview Evaluation Form

Please rate the student's performance in each area on a scale of 1 (lowest) to 5 (highest). This is a learning experience for the students, so your honest feedback is important. The students will be graded primarily upon the quality of their preparation and their participation in the interview.

Professional Appearance:	Student looks clean and neat and dresses appropriately for interview standards.	1	2	3	4	5
Professional Conduct:	Student smiles, makes eye contact, introduces self, shakes hands, sits appropriately, appears confident and friendly.	1	2	3	4	5
Communication Skills:	Student uses proper grammar, listens actively, and responds with short, appropriate answers.	1	2	3	4	5
Background and Experience:	Student is able to describe volunteer, work or personal experiences that relate to the workplace.	1	2	3	4	5
Questioning Skills:	Student asks questions appropriate to interview.	1	2	3	4	5
Application/Resume:	Paperwork is neat, clean and well-prepared.	1	2	3	4	5
Comments:						