



JOB REQUISITION FORM

User Details

Name		Roll No.							
B. Tech. <input type="checkbox"/> DD <input type="checkbox"/> M.Tech. <input type="checkbox"/> MS <input type="checkbox"/> Ph.D. <input type="checkbox"/> Project <input type="checkbox"/> Faculty <input type="checkbox"/> Staff <input type="checkbox"/> Others <input type="checkbox"/> (Specify).....									
Contact details	Phone No.		Mobile No.						
Department			Laboratory/Section						
Guide/Coordinator Supervisor	Name:			Email ID:					

Sample Details (Max. 3)

No	Sample composition & type (metallic/polymer/bio/ceramic)	Size of smallest structure to be analysed	Requirements (tick all that apply)*
1		<input type="checkbox"/> < 25 nm <input type="checkbox"/> 25 – 100 nm <input type="checkbox"/> 100 – 1000 nm <input type="checkbox"/> > 1000 nm	<input type="checkbox"/> FEG <input type="checkbox"/> E-SEM (low vacuum) <input type="checkbox"/> EDS <input type="checkbox"/> EBSD <input type="checkbox"/> Other (.....)
2		<input type="checkbox"/> < 25 nm <input type="checkbox"/> 25 – 100 nm <input type="checkbox"/> 100 – 1000 nm <input type="checkbox"/> > 1000 nm	<input type="checkbox"/> FEG <input type="checkbox"/> E-SEM (low vacuum) <input type="checkbox"/> EDS <input type="checkbox"/> EBSD <input type="checkbox"/> Other (.....)
3		<input type="checkbox"/> < 25 nm <input type="checkbox"/> 25 – 100 nm <input type="checkbox"/> 100 – 1000 nm <input type="checkbox"/> > 1000 nm	<input type="checkbox"/> FEG <input type="checkbox"/> E-SEM (low vacuum) <input type="checkbox"/> EDS <input type="checkbox"/> EBSD <input type="checkbox"/> Other (.....)
*Justification for your requirements:			
Additional remarks/preferences:			

This work is part of the research activity of the department/section/centre. No remuneration or compensation is being received from any agency.

Signature of user
Date

Signature of Guide/Coordinator/Supervisor
Date

For laboratory use:

Job No.	SEM allocated		
	Date:	Time:	Operator:
Job completed on	Remarks:		

1. Emails, if any, will be sent only to "[RollNumber](mailto:RollNumber@smail.iitm.ac.in)"@smail.iitm.ac.in for students and iitm account for faculty and staff. For Project Personnel Email ID of Coordinator may be given.
2. A brief justification MUST be given for the requirements ticked.
3. Only one requisition form will be entertained at a time.