

# INTERVIEW SIMULATION-EVALUATION FORM

APPLICANT NAME: \_\_\_\_\_

JOB SHADOW POSITION OR COLLEGE  
DESIRED: \_\_\_\_\_

INTERVIEWER NAMES: \_\_\_\_\_

**Rankings:**

1. Poor
2. Fair, improvement needed
3. Satisfactory
4. Above average
5. Excellent

*Please write one or two comments for each category*

					COMMENTS	
<b>APPEARANCE:</b> Is the applicant dressed appropriately for a job interview?	1	2	3	4	5	
<b>ATTITUDE:</b> Is the applicant positive toward people and work?	1	2	3	4	5	
<b>INTEREST:</b> Does the applicant have interests that match the position desired?	1	2	3	4	5	
<b>POISE:</b> Does the applicant have appropriate eye contact and appear engaged?	1	2	3	4	5	
<b>COMMUNICATION SKILLS:</b> Is the applicant courteous, polite and articulate?	1	2	3	4	5	
<b>PREPARATION:</b> Does the applicant have basic knowledge of the skills required?	1	2	3	4	5	

TOTAL /30

