

RCN international nursing research conference 2016

Wednesday 6 – Friday 8 April 2016 Edinburgh International Conference Centre, The Exchange, Edinburgh EH3 8EE, United Kingdom

YOUR DETAILS (IN BLOCK CAPITALS)

RCN member Yes ☐ No ☐ RCN member no.

This **must** be completed if you wish to pay the membership rate. If you do not know your RCN membership number, please call RCN Direct on 0345 772 6100

Email

Please write your email address clearly as additional conference information will be sent to you by email.

*Please complete the following as you would like them to appear on your delegate badge

Title *First name *Surname

*Job title

*Organisation *Organisation town

Home no Work no Mobile no

Home address

Postcode Country

Specific requirements (dietary, accessibility)

CONFERENCE FEES

We strongly recommend you attend the full three day conference, to maximise learning and networking time, however if you are unable to, we do offer a one or two day rate.

- All **presenters are offered a discounted presenter rate** – equivalent to 15% off the full three day conference (when booked before 29 January 2016). The presenter rate will not be available after this date.
- All **international delegates are entitled to the RCN member rate** at this conference.
- We also offer **other discounts** on our conference fees including **group discounts for three or more delegates** (please see the discounts section).

	RCN member or international	Non RCN member
	Delegate rate	
full 3 day conference	£375 (+VAT)	£485 (+VAT)
2 days	£300 (+VAT)	£388 (+VAT)
1 day	£225 (+VAT)	£291 (+VAT)
	Presenter rate (paper, poster, symposia, fringe, until 29 January 2016)	
full 3 day conference	£315 (+VAT)	£410 (+VAT)

- all prices are exclusive of VAT which will be charged at 20%
- onsite registrations at the event will be subject to a 10% increase

If you are only able to attend one or two days, please tick which day(s) you wish to attend:

☐ Wednesday ☐ Thursday ☐ Friday

PAYMENT

☐ **By cheque:** (made payable to the Royal College of Nursing) I enclose a cheque for £

☐ **Credit card:** I authorise you to debit my VISA / MASTERCARD / MAESTRO (please circle) for £

Card no

Issue number (Maestro) Card expiry date MM/YY Card valid from MM/YY Card security code (3 digit number on back of card)

Cardholder's name and address (if different from above)

Address

Postcode Telephone no

Email

(If different from above. For receipt of credit card payment)

☐ **BACS:** National Westminster Bank Sort code: 60-40-02 Account no: 58898557.
(Please send remittance advice with your completed registration form as proof of payment. Where payment is made via faster payment, please include the delegate(s) name(s) and code 23-16404 as a reference.)

Signature Date

DISCOUNTS

All international delegates are entitled to the RCN member rate at this conference. In addition, we offer other discounts on our conference fees:

- | | | | |
|---|--------------|--|------------------|
| <input type="checkbox"/> nursing student (pre-registration only) / associate retired/HCA/AP | 40% off fee | <input type="checkbox"/> group discount – three or more delegates booking at the same time | 10% off each fee |
| <input type="checkbox"/> accredited RCN Trade Union Representative | 25% off fee | Only one discount can be used for each booking, and discounts do not apply to the cost of accommodation. | |
| <input type="checkbox"/> pay using your RCN credit card | £15 discount | | |

You will not be registered for this event unless payment accompanies your application. Places cannot be held provisionally. **We regret that we are unable to invoice.**

HOW TO BOOK

Online booking is now available at www.rcn.org.uk/research2016

Post this booking form with payment/remittance advice to: **Event registrations, PO Box 2329, Cardiff CF23 8YZ.**

Phone (payment with credit card/Maestro): 029 2054 6460.

Fax this booking form to: 029 2054 6489 with your credit card details.

Registration confirmation: All bookings will be confirmed in writing, and nearer to the conference you will receive delegate information, including directions to the venue.

If you want to confirm that you are registered for the event, please contact: RCN Event registrations on 029 2054 6460 Mon-Fri 9am – 4.30pm.

TERMS OF BOOKING

Conference fees: The conference fee includes registration for the conference, conference materials, lunch and refreshments. It does not include travel or accommodation.

Cancellations: Cancellations received one full month before the start of the event will be refunded, minus a 25% administration fee. No refunds can be processed after this date. Places can be substituted with the prior knowledge and agreement of RCN Events.

It may be necessary for reasons beyond the control of the organisers to alter the content and timing of the programme or the occasional identity of the speakers.

The RCN Events Team takes no responsibility for non-refundable travel/accommodation in the case of a changed programme or cancelled event.

Data protection: We like to keep you informed about services, campaigns, events, publications and new initiatives. It is also important for us to find out your views on a range of issues. This may be by post, telephone or electronic messaging. SHOULD YOU NOT want us to do this, please tick this box ☐

Please tick the box if you would like to be informed by post or email of favourable rates on a variety of externally provided services ☐

Further information: If you need to enquire about other details of the conference please contact the organiser: **Anna Gray**, RCN Events, 20 Cavendish Square, London, W1G 0RN, UK

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