

COURSE EVALUATION FORM

Name _____

Department _____

Course **M&H People – Induction/ Refresher Training** Date _____

Venue _____ Trainer _____

A How well did the course cover the content? Please give an indication by circling the appropriate number on the scale 1-4

	low		high	
01 Welcome/fire and domestic arrangement	1	2	3	4
02 Communication skills	1	2	3	4
03 Handling techniques	1	2	3	4
04 Attitudes and feelings	1	2	3	4
05 Introduction to basic handling techniques	1	2	3	4
06 Hoist techniques	1	2	3	4

B To what extent do you believe you are now able to:-

01 Perform moving and handling techniques and use equipment demonstrated on the course	1	2	3	4
02 Identify the importance of communication skills, attitudes and feelings when performing these tasks	1	2	3	4
03 Relate the principles of manual handling to the biomechanics of the spine	1	2	3	4

04 Recognise unsafe and poor manual handling techniques

1	2	3	4
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05 Work within the Corporate and Departmental guidelines

1	2	3	4
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C Using the same scale now please give your rating of the following :

01 Trainer's style, approach + skills:

1	2	3	4
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Suggested Improvements:

02 Materials used on course:

1	2	3	4
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Suggested Improvements:

03 The course itself:

1	2	3	4
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Suggested Improvements:

04 Pre-course material / course administration:

1	2	3	4
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Suggested Improvements:

05 Suitability of training venue:

1	2	3	4
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Suggested Improvements:

Thank you very much for completing this form.