

Who Should Use This Form?

A student and sponsor can use this form to document the sponsorship and provide SUNY Empire State College with the necessary information to defer the student's charges and bill the student's sponsor directly.

What is the Process for Student Sponsorships Using This Form?

Upon receipt of a signed sponsorship form, Student Accounts will verify the sponsorship and, if approved, defer the student's charges for the amount of the sponsorship, bill the sponsor and process the sponsor's payment when received. Sponsors are billed on day 29 of the term, and payment is due upon receipt of the invoice.

Important Information About Grades and Sponsorships

The college **cannot** defer payment for a student whose sponsorship requires a specific grade or outcome (including course completion). In those cases, students must pay their charges and seek reimbursement from their sponsors.

Student Information

_____ Last name	_____ First name	_____ Middle initial	_____ ESC ID No.
_____ Street		_____ City/State/Zip	
_____ Email address		_____ Phone	

Sponsor Information

_____ Organization name	
_____ Authorizing official name	_____ Authorizing official phone and email
_____ Billing contact name	_____ Billing contact phone and email
_____ Billing street	_____ Billing city/state/zip

Sponsorship Information

_____ Term	_____ Term start date	_____ No. sponsored credits	\$ _____ <i>Maximum term amount, if any</i>
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Check all tuition and mandatory fees that are funded by this sponsorship. Visit www.esc.edu/Tuition for tuition and fee information.

- | | |
|--|---|
| <input type="checkbox"/> Tuition and all fees up to \$ _____ | <input type="checkbox"/> College fee |
| <input type="checkbox"/> Tuition only up to \$ _____ | <input type="checkbox"/> Student activity fee |
| <input type="checkbox"/> Health and wellness fee | <input type="checkbox"/> Technology fee |
| <input type="checkbox"/> Other: _____ | |

Should other grants or scholarships be deducted before determining the amount of sponsorship? _____

Educational Sponsorship: Individual Student

If this sponsorship covers specific course(s), list them here.

Title	No. credits
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Title	No. credits
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Title	No. credits
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Student Signature

By signing below, I agree to all terms and conditions at www.esc.edu/TermsAndConditions. **I acknowledge that I am ultimately responsible for all charges incurred, including unpaid sponsorship amounts.** In accordance with the Federal Educational Rights and Privacy Act (FERPA), I authorize Empire State College to release student financial and academic information to my sponsor necessary to secure payment of this sponsorship.

Student signature	Date
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Sponsor Signature

The above sponsorship is valid and we agree to pay for the student's educational charges as outlined above. We understand that we will be billed by Empire State College Student Accounts after day 29 of the term for the sponsored amounts, and our subsequent payment will be placed on the student's Empire State College student account. We agree to pay this sponsorship regardless of course outcome, including partial charges should the student withdraw. If the student withdraws after Empire State College receives our payment and such withdrawal creates a credit on the student's account, we understand that Student Accounts will return the appropriate amount of our payment to us. For information about the college's withdrawal refund policy, visit www.esc.edu/StudentAccounts and click on "withdrawals."

Authorized signature	Date
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Return this form to:

SUNY Empire State College
Student Accounts
111 West Ave.
Saratoga Springs, NY 12866-6069

fax 518-581-2782 or email StudentAccounts@esc.edu

For questions, call 518-587-2100