



Republic of the Philippines  
Department of Health  
FOOD AND DRUG ADMINISTRATION



**PRODUCT COMPLAINT FORM**  
**ANNEX A**

Date of Filing/ Araw ng Pagtala **DD/MM/YYYY**

Center Concern:

Tracking No:

*to be accomplished by FDA personnel*

**B. PERSONAL DATA/ SARILING DATOS**

Name of the Complainant / Pangalan ng Nagrereklamo

Last name, First name M.I.

Home Address / Tirahan

Telephone/ Telepono

Mobile /Cellphone No.

Email

**C. PRODUCT BEING COMPLAINED/ IMPORMASYON NG PRODUKTONG INIREREKLAMO**

Product Category/ Kategoriya ng Produkto:

Product Identity/ Pagkakakilanlan ng Produkto:

(Brand Name/Generic Name/ Product Name)/ (Tatak at Pangalan ng Produkto)

Product Description/ Diskripsyon ng Produkto:

\*include the following for FOOD and COSMETIC PRODUCTS: Net weight/packaging; DRUG PRODUCTS: Dosage Form/ Dosage Strength

Product Code:

Date Marking:

Manufacturer/Address :

Importer/Address :

Distributor/Address :

Trader/Address :

Others :

**D. NATURE AND DETAILS OF COMPLAINT/ DETALYE NG REKLAMO:**

Date Purchased/ Araw na Binili: **DD/MM/YYYY** Date of Consumption of Complain Product/

Araw na ginamit o kinain ng inirereklamong produkto: **DD/MM/YYYY**

Place Bought/ Tindahan kung saan binili:

Request(s):

History/Paglalahad ng Pangyayari:

(Printed Name over Signature /Lagda sa ibabaw ng Pangalan)  
FDA Center Representative (Interviewer)

Information Checked and Verified by:  
Conforme:

(Printed Name over Signature/ Lagda sa ibabaw ng Pangalan)  
Complainant/Authorized Representative

*to be accomplished by FDA personnel*

**REGISTRATION STATUS:**

Registered:

If yes- Please indicate Registration No:

Valid:

If yes- Valid until

**LICENSE TO OPERATE STATUS: with LTO:**

Valid:

If yes- Please indicate Registration No:

If yes- Valid until

**Evidence Presented/Ebidensyang Ipinakita (if applicable/ kung mayroon man):**

**Amount/Number of Submitted Samples:**

**Package**

**Type:**

Can/Retortable Pouch

Tetra Pack

Polyfoil bag

Blister Pack

Plastic Bottle

Doy Pack

Polyethylene bag

Foil Strip

Glass Bottle

Rigid Plastic Container

Alu, Poly, Tray Packing

Foil Pack

Flexible Plastic Container/Bag

Polyfoil with Multivac/Cryovac

Others

**Container**

Original Container Unopened without Seal

Original Container Opened/Seal Broken or Tampered

**Condition:**

Original Container Unopened with Seal Intact

Not in Original Container, please describe container

**Findings/ Suggestions/ Comments:**

Action Taken:

Approved by:

(Printed Name over Signature)