



FOOD Vendor Application

45th Annual Carbondale Mountain Fair: July 29-31, 2016 in Sopris Park, Carbondale, CO

Carbondale is an “arts” town, and is a central hub of arts activity in the Roaring Fork Valley from Aspen to Rifle. In 2012, we were the recipients of the Governor’s Art Award for our commitment to arts and creativity, and in 2014 Carbondale was accepted into the state of Colorado’s Creative District Program. Our Mountain Fair celebrates art in all forms of expression, and is known for its diverse range, non-stop entertainment, great food and amazing spirit. Our juried art fair is continually looking for the best. Over 300 volunteers come together to make this one of the most popular and unique fairs in Colorado, and admission is FREE.

IMPORTANT DATES

Application Deadline: **April 1, 2016**

Acceptance Email: **April 29, 2016**

Refund/Cancelation Deadline: **May 20** (full refund), **May 21 - June 17** (partial refund), **No refund after June 17**



Member of the Colorado Artist Tour

Over 40 Colorado juried Arts and Crafts Fairs in one mailing.
(303) 678-9089 | coloradoartisttour.com



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Keep this page for your reference.

ELIGIBILITY Any individual or organization selling ONLY its own, hand-prepared food is eligible to apply. Criteria for acceptance includes quality, sale ability and uniqueness of item(s). All Food Vendors are required to comply with our Zero Waste Program policies and the Garfield County Health Regulations for Special Events. No genetically modified products, please.

Vendors selling pre-packaged, cottage industry type foods are considered "Art Vendors" and need to use that application form.

APPLICATION REQUIREMENTS:

- Application Form
- Three separate checks or money orders for Application Fee, Booth Space Fee & Deposit for Zero Waste Compliance and clean-up made out to Carbondale Mountain Fair

****Please do not send any other items with your application. No business cards, photos (unless you absolutely can not email images) brochures, write-ups, etc. Anything other than the application form and checks will be immediately thrown out. Do not send back this page--keep it for your information.**

APPLICATION DEADLINE: Post marked by April 1, 2016

FEES Must be paid in three separate checks or money orders, made payable to Carbondale Mountain Fair. **Undeposited Checks will be destroyed unless you include a self-addressed stamped envelope with your application.**

1. **\$10 Application Fee (\$35 after April 1):** Non-refundable. Deposited upon receipt. All applicants - no exceptions.
2. **\$100 Space Fee:** Deposited upon acceptance April 29. If you neglect to send your Application Fee and Space. Fee in separate checks, your Space Fee will be deposited upon receipt and refunded if you are not accepted.
3. **\$250 Deposit:** Zero Waste compliance and clean-up. **Will be deposited April 29 and refunded 30 days after the fair IF you have followed all our policies and zero waste requirements.**

COMMISSION & SALES TAX You will remit to the Carbondale Mountain Fair 15% of gross receipts and 8.4% Colorado State and Carbondale City Sales Tax upon check-out. Non-profits: It is up to you and your accountant to determine if you are required to pay sales tax.

BOOTH CONSTRUCTION A 10' X 10' booth area with limited space behind it for storage and prep is provided. All necessary building material is the responsibility of the exhibitor. **Trailers and food trucks are extremely difficult to fit into our spaces and may not be accepted.**

ZERO WASTE PROGRAM The Mountain Fair is dedicated to reducing our environmental footprint and we are getting closer to a zero waste event every year. Please see our Zero Waste Program information available on our website. All vendors are required to use compostable utensils and **NO bottled water.**

ELECTRICAL REQUIREMENT *very important: Electrical service is limited. Refrigeration needs have priority. Please list appliances with total volts and amperage requirements on the application form.

REFUND POLICY Booth Space Fees are refundable for cancellations received in writing by email or mail by May 20. Half of the Booth Space Fee may be refunded after the Fair for cancellations received between May 21 and June 17 if the space is filled from our Wait List. Booth Space Fees for cancellations after June 20 are not refundable.

Application Fees and Late Application Fees are not refundable.

NOTICE OF ACCEPTANCE / REJECTION: We will notify you by EMAIL by April 29.



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Business Name _____

Contact Name _____

Mailing Address _____

City, State, ZIP _____

Phone _____ **Cell** (where you can be reached during the fair) _____

Email _____ **Number of Employees** _____

**This is our method of communication with you (Total for your business, not fair employees)

Have you been accepted in previous Carbondale Mountain Fairs? **Yes, Number of years:** _____ **No**

Previous food vending experience _____

Beverages (No bottled water. No styrofoam cups. See Zero Waste Program document at carbondalearts.com)

Specific appliance electrical requirements (voltage and amperage) _____



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Complete Menu including prices **You will only be able to sell the exact menu items listed below (use additional page if needed)

I do hereby certify that I have read and understand the Mountain Fair Application Rules and will adhere to same. I also understand that refusal to abide by the Fair regulations may result in disqualifications from the Carbondale Mountain Fair. I agree that upon acceptance to the Fair, I will read carefully all future communications and submit requested information in a timely manner at the risk of losing my acceptance to the fair.

Incomplete applications or applications without application fee, deposit and booth space fee will be returned as incomplete.

Upon acceptance, additional information will be needed to confirm acceptance. This may include, but not limited to tax information and auto license plate number and state.

I will check-in at Mtn Fair before setting up my booth, and check-out before leaving the Mountain Fair.

\$250 Deposit for non-compliance with our Zero Waste Program, or for clean-up.

All vendors will operate under the Carbondale Mountain Fair sales tax license and by signing this application form, you agree to record your sales for each day, collect and pay all state and city sales taxes due, and commissions due to Mountain Fair during the specified Check-out times.

Signature _____ **Date** _____

Mail with separate payment for Application Fee, Booth Space Fee, and Deposit to: Carbondale Mountain Fair, PO Box 175, Carbondale, CO 81623 *Applications without application fee, deposit and space fee will be returned as incomplete. No Exceptions.