

# 2017 AppleUmpkin Festival Craft Vendor Application and Vendor Rules & Regulations

**Application Process:** Applications from new vendors must be accompanied by three slides or photos (two (2) close-ups of your work and one (1) of your display). All work must be hand crafted and that of the applicant. **Commercial products are not accepted and buy-sell merchandise is limited to no greater than 10% of your total inventory. Vendors found to have majority buy-sell merchandise will be asked to remove the merchandise from the booth or may be asked to leave the festival at the end of that day, and will be disqualified from next year's festival.**

**Application Deadline:** Application Deadline is June 30, 2017. For returning vendors, 2016 space assignments will be held until March 31, 2017. After this date, spaces may be assigned to new vendors at the sole discretion of the AppleUmpkin Vendor Director.

**Selection Process:** The jury committee reserves the right to accept or reject entrants on the basis of the photos of merchandise submitted.

**Fees:** The fee for a 12 x 12 single space is \$200.00 and a 12 x 24 double space is \$400.00. Space reservations are for two days; there are no one-day admissions.

**No refunds will be issued.**

**Space Assignments:** All spaces are located on grass. While the Festival Committee makes every effort to ensure space assignments, space assignments cannot be guaranteed. The AppleUmpkin Festival Committee reserves the right to modify space assignments as may be required.

All spaces are vehicle accessible for setup which you may begin **after** 3:00 PM on Friday, September 22, 2017 and also between 5:30 AM and 9:00 AM on Saturday and Sunday, September 23 & 24, 2017.

Vendors are responsible for their own tents, tables and displays. Please do not leave behind any garbage or refuse at your booth. At the end of each day please bring your rubbish to the Festival dumpsters at the Town of Middlebury municipal building on Sherman Avenue.

**Vendor Parking:** There is a designated parking lot for all Vendors. Handicapped vendor parking is in a designated location within the Vendor parking lot. The Vendor parking lot will accommodate all craft vendors as well as food concession vendors. Only vendors with AppleUmpkin parking permits will be permitted entry to the Vendor parking area.

Some vendors have special arrangements with private property owners for parking; it is the responsibility of the Vendor to negotiate any parking arrangements with private property owners. There is limited space in the Vendor parking lot for overnight camper parking.

**No craft vendor vehicles or trailers will be permitted to park anywhere within the Village Park, there will be no exceptions. Main Street Vendors are responsible to negotiate with the appropriate property owner if they desire to park in a driveway on Main Street.**

**Waiting List:** Eligible applicants who did not receive a space assignment will be asked to join a waiting list. Available spaces will only be filled from this list.

**Prizes:** A panel of judges will anonymously observe exhibitor displays on Saturday. Prizes will be awarded based on display/merchandise appearance, creativity and content. 1<sup>st</sup> prize is a free single space admission to next year's show; 2<sup>nd</sup> Prize is 50% off of a single space admission for next year's show; 3<sup>rd</sup> Prize is 25% off a single space admission to next year's show.

## **Other Information:**

- 1 All exhibitors are responsible for collecting and reporting New York State and Local Sales Tax, currently 8%.
- 2 There are no rain dates in case of inclement weather.

## 2017 AppleUmpkin Festival Craft Vendor Application

Please complete this entire form and mail along with your photos and check to:

AppleUmpkin Vendor Director  
P.O. Box 22  
Wyoming, NY 14591

**\*\*\* Application Deadline: June 30, 2017 \*\*\***

Please reserve for (2) days: 12 x 12 Single Space – or – 12 x 24 Double Space

- ☐ Single Space - \$200.00      ☐ Double Space - \$400.00  
☐ I would like the same space or area, if possible.

- ❖ **Festival Date/Time: September 23 & 24, 2017 10AM – 5PM**
- ❖ **There are no guarantees for the same space location or number. The AppleUmpkin Festival Committee reserves the right to change space assignments as necessary.**
- ❖ **2016 space assignments will be held for returning vendors until March 31, 2017. After this date spaces may be assigned to other vendors at the sole discretion of the Vendor Director.**
- ❖ **The AppleUmpkin Festival Committee reserves the right to reject any application.**

**No Refunds will be issued**

Please list the items you plan to sell:

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Contact Information: (Please print clearly)

Name:

Address:

City/State/Zip:

Phone Number:

Email Address:

Last Year's Space Number:

NY State Tax ID Number:

Enclosed is a check or money order in the amount of:

**I have read and agree to the Rules & Regulations governing the AppleUmpkin Festival.**

Signature:

Date:

\*\*\*\*\* Returned checks will negate the above registration. \*\*\*\*\*

\*\*\*\*\* All returned checks will be assessed a service charge of \$25.00 \*\*\*\*\*