



THE SAN LUIS RESORT
SPA & CONFERENCE CENTER

Exhibitor Utility Service Order Form

Name of Exhibition or Show: _____

Exhibitor Name: _____ Booth Number _____

Exhibitor Company/Organization _____

Date of Show _____ Phone Number _____

Method of Payment _____

Electrical Current Charges:

Should it be necessary to hook up power to any devices, machinery and/or equipment, a labor order must be placed in advance. Estimated electrical usage per circuit is included in total price. ALL PRICES ARE SUBJECT TO CHANGE. Deadline for service request is seven (7) days prior to arrival.

<u>Quantity/Requirements</u>	<u>Unit Charge (tax included)</u>	<u>Total</u>
____ 110 volts (1 Duplex Outlet)	\$ 75.78	\$ _____
____ 10' to 25' Extension Cord	\$ 5.42	\$ _____
____ Power Strip	\$10.83	\$ _____

- ALL ELECTRICIAN CHARGES FOR SPECIAL ELECTRICAL NEEDS WILL BE PASSED ON TO THE EXHIBITOR.

Phone Charges: This is a per day charge.

<u>Quantity/Item</u>	<u>Unit Charge (includes tax)</u>	<u>Total</u>
____ Standard Phone Line/ with phone	\$108.25 per show	\$ _____

- Direct Lines are not available.
- For Credit Card Machines, the number 9 must be dialed first for an outside line.

Internet Charges: This is a per day charge.

<u>Quantity/Item</u>	<u>Unit Charge (includes tax)</u>	<u>Total</u>
____ (T1) Highspeed Internet Line Wired	\$108.25 per show	\$ _____

The Convention Center has complimentary wireless internet.

CREDIT CARD BILLING AUTHORIZATION FORM

DATE: _____

SHOW NAME: _____

SHOW DATES: _____

NAME OF CREDIT CARD HOLDER: _____

CARD NAME: _____

CARD NUMBER: _____ Exp. _____

AMOUNT OF TOTAL BILL: \$ _____

AMOUNT APPPROVED FOR BILLING: \$ _____

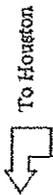
COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

NOTES: _____

Payment is due upon receipt of services. Please complete the following credit card authorization form and fax it back to 409-744-6913 or send payment in advance via check to The San Luis Resort, 5222 Seawall Boulevard, Galveston, Texas 77551. Call 409-740-8635 or email davidtownsend@sanluisresort.com with any questions.

Interstate-45 / Broadway Ave.



61st Street

LOADING DOCK MAP

Dock Entrance

57th Street

Loading Dock Ramp

Exit

Driveway

Hilton Hotel

Galveston Island
Convention Center at
The San Luis Resort

Seawall Boulevard