

Dental Office Supply Requisition Form



Did you know that for the quickest service, you can immediately download and print most items listed on this supply requisition form by going to the Cigna for Health Care Professionals website (CignaforHCP.com)?

To request items using this supply requisition form, first complete the Ship to Information section below. (Note: You MUST include your Cigna Dental Office ID#.) Then, complete the Order Information section by indicating the quantity requested for each item. Fax your order to **1.800.632.9234** or mail it to **Cigna Dental, c/o Moore Wallace, 1750 Wallace Avenue, St. Charles, IL 60174**. All orders will be shipped via ground service. Allow 5-10 business days to receive your order. Any item(s) on backorder will ship separately.

SHIP TO INFORMATION (Please do not use a PO Box address)

Dentist Name	Cigna Dental Office ID #	Contact Phone Number	Email Address (for order acknowledgement)
Name of Office		Ship to the Attention of	
Office Address (Street)		(Suite #) (City)	(State) (Zip Code)

ORDER INFORMATION

To place your order, indicate in the "Order Quantity" column how many of each item you want. Or, to obtain these items immediately, log in CignaforHCP.com, and download and print them right to your own printer. (All items listed below are available on the website, unless otherwise indicated.)

CHARTS, FORMS, AND ENVELOPES

(Download and print these NOW at CignaforHCP.com > Resources > Forms Center > Dental Forms)

Catalog Number	Description	Units per pkg	Order Quantity	Catalog Number	Description	Units per pkg	Order Quantity
12201	Pediatric Dental Chart	50	(4 pkg maximum)	14430	Orthodontic Specialty Referral Form	25	(2 pkg maximum)
12202	Adult Dental Chart	50	(4 pkg maximum)	594099	Maryland Uniform Referral Form (Maryland only)	1	(5 pc maximum)
12204	Periodontal Evaluation Form	25	(4 pkg maximum)	15190	Dissatisfaction Form (California only)	25	(4 pkg maximum)
12350	Comprehensive Treatment Plan	50	(4 pkg maximum)	14570	Specialty Referral Envelope <i>not available on CignaforHCP.com</i>	25	(4 pkg maximum)
14420	Specialty Referral Form (Generic)	25	(2 pkg maximum)				

POLICY MANUALS

(Download and print these NOW at CignaforHCP.com > Resources > Dental Resources > Communications)

Catalog Number	Description	Units per pkg	Order Quantity	Catalog Number	Description	Units per pkg	Order Quantity
809044	General Dentist Policy Manual	1	(5 pc maximum)	564001	Pediatric Reference Guide	1	(5 pc maximum)
564014	Endodontist Reference Guide	1	(5 pc maximum)	564011	Periodontist Reference Guide	1	(5 pc maximum)
564000	Oral Surgery Reference Guide	1	(5 pc maximum)	552684	PPO Dental Office Reference Guide	1	(5 pc maximum)
564015	Orthodontist Reference Guide	1	(5 pc maximum)				

PCS AT A GLANCE INSERTS (DHMO)*				(Download and print these NOW at CignaforHCP.com > Resources > Dental Resources > Patient Charge Schedules)			
Catalog Number	Description	Units per pkg	Order Quantity	Catalog Number	Description	Units per pkg	Order Quantity
868905	09 C Series	1		827986	07 Series – Standard Copays	1	
868886	09 Series – Standard Copays	1		827969	07 Value Plan A Series	1	
868919	09 Value Plan A Series	1		827971	07 Value Plan Series (Alternate Benefit Provisions)	1	
868892	09 Value Plan Series (Alternate Benefit Provisions)	1		827970	07 Value Plan Series (Specialty Access)	1	
868920	09 Value Plan Series (Specialty Access)	1		827985	07 Series – Preventive Care	1	
868921	09 X Series (Lab Fee Charges)	1		868856	06 Series – Standard Copays	1	
868918	09 X Series Public Sector (Lab Fee Charges)	1		868855	05 Series	1	
868880	P Series Public Sector – <i>Effective 1/1/14</i>	1		868857	FA-03 Series (for certain AT&T employees)	1	
868891	P Series Public Sector (Alternate Benefit Provisions) – <i>Effective 1/1/14</i>	1		817034	NC Series (for certain AT&T employees)	1	
868887	Q Series Coinsurance	1		817032	NS Series (for certain AT&T employees)	1	
849747	08 C Series	1		817033	NT Series (for certain AT&T employees)	1	
850145	08 Series – Preventive Care	1		859809	NB/BC Series (for certain Baxter employees)	1	
849749	08 Series – Split Copays	1		855175	BE Series (for certain County of San Bernardino employees)	1	
849745	08 Series – Standard Copays	1		816950	NH Series (for certain Honeywell employees)	1	
849748	08 Value Plan A Series	1		840261	IBM07 Series	1	
850149	08 Value Plan Series (Alternate Benefit Provisions)	1		863232	MCSV7 Series (for certain Maricopa County employees)	1	
849746	08 Value Plan Series (Specialty Access)	1		817030	SNJ10 Series (New Jersey Public Employees' Health Benefits Program)	1	
849770	08 X Series (Lab Fee Charges)	1		850755	OH Series (for certain Orlando Health employees)	1	
849771	08 X Series Public Sector (Lab Fee Charges)	1		854439	PTA15 (for certain Southeastern Pennsylvania Transit Authority employees)	1	
849772	P Series Public Sector – <i>Effective through 12/31/13</i>	1		850181	SCT07 (for certain State of Connecticut employees)	1	
849773	P Series Public Sector (Alternate Benefit Provisions) – <i>Effective through 12/31/13</i>	1		868858	NI Series (for certain Supermedia LLC employees)	1	
852564	07 C Series (for California Network General Dentists)	1		868859	R04 Series	1	
827987	07 Series – Split Copays	1		859734	NY Series (for certain YP Holdings employees)	1	
MISCELLANEOUS				(Download and print these NOW at CignaforHCP.com > Resources > Dental Resources > Patient Charge Schedules)			
Catalog Number	Description	Units per pkg	Order Quantity	Catalog Number	Description	Units per pkg	Order Quantity
863170	Most Commonly Used Procedure Code Comparison	1					

* Note that the PCS at a Glance booklet has been discontinued and is no longer available for ordering.

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