RISK ASSESSMENT FORM

UCL

ASSESSOR

DATE

ASSESSMENT TITLE

ASSESSMENT OUTLINE

AREA RESPONSIBLE FOR MANAGING RISKS

FACULTY

DEPARTMENT

GROUP / UNIT

LOCATION OF RISKS

BUILDING

FLOOR

ROOM NUMBER

DISTRIBUTION LIST

PEOPLE AT RISK (from activities covered by risk assessment)

Employees		Members of the Public		Women of Child-bearing Age	
Post-graduates		Visitors		Young Persons	
Undergraduates		Disabled Persons		Other Vulnerable Persons	
Contractors		Inexperienced Workers / Trainees		Other	

HAZARDS

RISKS

CONTROL MEASURES

RISK LEVEL

GUIDANCE FOR NON-SPECIALIST RISK ASSESSMENTS

LIKELIHOOD

SEVERITY	Remote	Unlikely	Possible	Likely	Certain
- Minor Injury	A	A	B	B	C
- Lost time injury, temporary disability or illness	A	B	C	C	D
- Permanent disability or major injury	B	C	C	D	E
- Fatality, multiple serious injuries/illnesses	C	C	D	E	E
- Multiple fatalities	C	D	E	E	E

RISK LEVEL
A: Very Low / Trivial
B: Low / Tolerable
C: Medium / Moderate
D: High / Substantial
E: Very High / Intolerable

RISK LEVEL WITH EXISTING CONTROLS

APPROVER

REVIEW DATE