

**North Florida Area Conference
Budget Worksheet**

For Year: 2016

**Office or
Committee: _____**

All NFAC Officers and Service Coordinators should use this form to prepare their budget requests for next year. This form should be returned to the Treasurer at the April Assembly.

EXPENSE

AMOUNT

DUPLICATION

\$ _____

POSTAGE

\$ _____

SUPPLIES

\$ _____

TELEPHONE

\$ _____

LITERATURE

\$ _____

Events & Workshop:

Travel (mileage, and/or airfare, lodging, meals, etc.)

***GENERAL SERVICE CONFERENCE** \$ _____

***DELEGATE GET-TOGETHER** \$ _____

***FL STATE CONVENTION** \$ _____

***SE REGIONAL CONFERENCE** \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____ \$ _____

Other:

Archive Research, Doc. Preservation \$ _____

Insurance \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____ \$ _____

TOTAL BUDGET REQUEST \$ _____

** For the Delegate, Alternate Delegate & Florida State Convention Oversight Committee Chair*