



SAMBALPUR UNIVERSITY

JYOTI VIHAR – 768019

FORM OF APPLICATION FOR COLLEGE TRANSFER FROM ONE COLLEGE TO ANOTHER

(For rules and instructions please see next page)

To

The Registrar,
Sambalpur University
Jyoti Vihar, Burla

Sir,

I, Sri/Ms _____ a

(Capital Letter Only)

Student of _____ class of _____

College _____ am seeking transfer to _____

class of _____ College _____.

1. Reason for Transfer:
2. Details of fee Rs.200/-(Rupees Two hundred) only paid vide Cash Receipt/Bank Draft/Challan No. _____ Dt. _____ drawn on S.B.I., Jyoti Vihar/U.Co. Bank, Katapali.
3. Subjects
 - a).
 - b).
 - c).
 - d).

Date:

Signature of the Applicant

Address

.....

.....

.....

CERTIFICATE FROM THE PRINCIPAL IN WHICH THE APPLICANT IS STUDYING

Memo No...../

Dt.

Certified that Sri/Smt.....

S/O or D/O.....is a student of

..... (Hons/Pass) Class of this

College under.....University She/he has been offered with

The following subjects with Honours in.....

- 1.
- 2.
3. .
- 4.

I have no objection to issue his/her C.L.C.

PRINCIPAL

(Signature with Seal)

CERTIFICATE FROM THE PRINCIPAL TO WHICH THE APPLICANT IS SEEKING TRANSFER

Memo.....

Date.....

Certified that, if permitted by the Syndicate

Sri/Ms.....will be allowed to combine his/her attendance at lecture, tutorials etc in this college.

He/She will be provided with a seat in.....class with following subjects with Honours in out of nos. of vacant seats lying in the faculty or by creating additional seats in the faculty as per rules regarding reservation for the children of Govt. servant on transfer.

- 1).
- 2).
- 3).
- 4).

(In case of students migrating from other University)

Certified that the courses of studies of..... University Examination for the Course is conducted in the said University is similar to those of this University.

Principal

(Signature with seal)

Please strike out which is inapplicable.

RULES AND REGULATIONS

1. Permission for combination of attendance in admission on transfer is granted in accordance with the provision in stature 234 and 235 of the Orissa Universities first Statues 1990.
2. Application fee may be paid in shape of Bank Draft drawn on S.B.I., Jyoti Vihar/U.Co. Bank, Katapali/drawn in favour of "Comptroller of Finance, Sambalpur University". It may also be paid at the cash counter of the University office.
3. An applicant seeking transfer on ground of parents must submit sufficient proof of such transfer.
4. Applicants should not take C.L.C. from the college before obtaining permission from the Authority.
5. Incomplete application will not be entertained.