

7-1960

## U.S. Civil Service Commission Employment Eligibility Form

Bern Porter

Follow this and additional works at: [http://digitalcommons.colby.edu/porter\\_security\\_files](http://digitalcommons.colby.edu/porter_security_files)

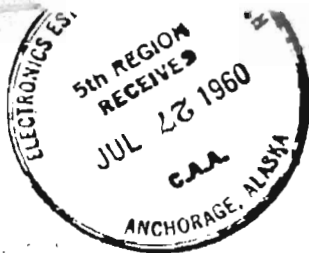
 Part of the [National Security Law Commons](#)

---

### Recommended Citation

Porter, Bern, "U.S. Civil Service Commission Employment Eligibility Form" (1960). *Security Files*. Book 18.  
[http://digitalcommons.colby.edu/porter\\_security\\_files/18](http://digitalcommons.colby.edu/porter_security_files/18)

This Book is brought to you for free and open access by the Bern Porter Collection of Contemporary Letters at Digital Commons @ Colby. It has been accepted for inclusion in Security Files by an authorized administrator of Digital Commons @ Colby. For more information, please contact [mfkelly@colby.edu](mailto:mfkelly@colby.edu).



UNITED STATES CIVIL SERVICE COMMISSION

NAVY BOARD OF US CIVIL SERVICE EXAMINERS  
FOR PACIFIC OVERSEAS EMPLOYMENT  
45 Hyde Street  
San Francisco 2, California

FORM APPROVED  
BUDGET BUREAU NO. 50-R169.4

RLC:ck

Name of applicant:

Bernard H. Porter

Date of Birth: 2-14-11

Position applied for:  
Electronic Engineer

Federal Aviation Agency  
Anchorage, Alaska

The person named above has applied for a position as engineer in a Federal agency and has indicated in his application that you have personal knowledge of his professional qualifications. It will be greatly appreciated if you will fill out the questionnaire beginning on the reverse of this letter and return it promptly. Your evaluation will materially assist the examining panel members, who are professional engineers, in evaluating the applicant's qualifications for the position for which he has applied.

Applicants for this examination generally are not given a written test. They are rated on the education, training, and experience which they list in their application forms and on information which we may obtain from other persons. To rate an applicant properly, we need information about his professional and personal qualifications from those who have a first-hand knowledge of his training and experience. Receipt of this kind of information is highly important because your evaluation may affect this applicant's future and the success of the government in employing the best qualified available engineering personnel for important and responsible assignments.

If you are unable to give the information requested, it will be appreciated if you will return this questionnaire with your indication to that effect. If possible, please provide the names and current addresses of others who are in a position to evaluate the applicant's qualifications.

Any information you furnish will, of course, be treated as confidential. A return addressed envelope, which requires no stamp, is enclosed for your convenience in replying.

UNITED STATES CIVIL SERVICE COMMISSION

1. (A) INDICATE BY WHAT CAPACITIES (by check mark in the appropriate box below) AND FOR WHAT PERIOD OF TIME YOU HAVE BEEN ASSOCIATED WITH THE APPLICANT BY GIVING IN THE APPROPRIATE BLANKS THE YEARS IN WHICH YOUR ASSOCIATION BEGAN AND ENDED (such as from 1942 to 1947).

☐ HIS TEACHER (FROM: \_\_\_\_\_ TO: \_\_\_\_\_) ☐ HIS FELLOW EMPLOYEE (FROM: \_\_\_\_\_ TO: \_\_\_\_\_) ☐ OTHER (specify) \_\_\_\_\_  
☐ HIS EMPLOYER OR SUPERVISOR (FROM: \_\_\_\_\_ TO: \_\_\_\_\_) ☐ HIS SUBORDINATE (FROM: \_\_\_\_\_ TO: \_\_\_\_\_) (FROM: \_\_\_\_\_ TO: \_\_\_\_\_)

(B) NAME OF COMPANY OR ORGANIZATION AND LOCATION

(C) NATURE OF ORGANIZATION

(D) APPLICANT'S OFFICIAL TITLE AND/OR ORGANIZATIONAL POSITION

(E) GRADE (if federal)

(F) SALARY

2. WHAT, IN BRIEF, WERE HIS DUTIES DURING THAT PERIOD? (Indicate the functions performed, i.e., planning, supervision, design, construction, sales, inspection, estimating, specifications, research, etc., and the kinds of structures, equipment or programs involved)

3. WHAT TYPES OF PROJECTS, PHASES OF PROJECTS, OR PROBLEMS WAS HE INDIVIDUALLY RESPONSIBLE FOR?

☐ PROJECTS OF MAJOR IMPORTANCE ☐ INDIVIDUAL PROBLEMS OF A NONROUTINE NATURE  
☐ MAJOR PHASES OF PROJECTS OF MAJOR IMPORTANCE ☐ ROUTINE PROBLEMS  
☐ MODERATELY DIFFICULT PHASES OF MAJOR PROJECTS OR PROJECTS OF MODERATE DIFFICULTY

PLEASE GIVE AN EXAMPLE OF THE TYPE OF ASSIGNMENT:

4. WHAT LEVEL OF THE BASIC PHYSICAL AND ENGINEERING SCIENCES WAS HE REQUIRED TO MAKE USE OF? (For example, what level of mathematics and physics did his work require?)

5. WHAT WERE THE APPLICANT'S SUPERVISORY RESPONSIBILITIES?

☐ NONE  
☐ INDIVIDUAL WORKER WITH OCCASIONAL SUPERVISORY RESPONSIBILITIES  
☐ REGULAR SUPERVISOR OF A SMALL GROUP  
☐ SUPERVISOR OF THE WORK OF SEVERAL GROUPS  
☐ TECHNICAL ADMINISTRATOR OF A LARGE ENGINEERING FORCE  
☐ DIRECTOR OF THE ORGANIZATION'S ENGINEERING PROGRAM

6. WHAT TYPES OF PERSONNEL DID HE SUPERVISE? HOW MANY?

☐ ENGINEERS \_\_\_\_\_  
☐ DRAFTSMEN \_\_\_\_\_  
☐ OTHER (Specify) \_\_\_\_\_

☐ ENGINEERING AIDES \_\_\_\_\_  
☐ SKILLED TRADESMEN \_\_\_\_\_

7. WHAT WAS THE MANNER OF PERFORMANCE OF HIS DUTIES?

☐ OUTSTANDING ☐ EXCELLENT ☐ POOR  
☐ GOOD ☐ FAIR

8. TO WHAT DEGREE WAS THE APPLICANT REQUIRED TO USE INDEPENDENT JUDGMENT?

☐ VERY LITTLE WITH MOST WORK UNDER CRITICAL REVIEW  
☐ WITHIN A LIMITED LATITUDE ON PROBLEMS OF A ROUTINE NATURE  
☐ WITHIN A WIDE LATITUDE ON SPECIFIC TECHNICAL PROBLEMS  
☐ EXTENSIVE LATITUDE IN ONE OR MORE FIELDS OF ENGINEERING  
☐ UNLIMITED ON TECHNICAL PROBLEMS

9. INDICATE BY CHECK MARK IN THE APPROPRIATE COLUMN AT THE RIGHT YOUR CAREFUL EVALUATION, BASED UPON YOUR PERSONAL KNOWLEDGE OF THE APPLICANT'S COMPETENCE IN EACH OF THE ITEMS LISTED

A. KNOWLEDGE OF BASIC SCIENCES AND ENGINEERING FUNDAMENTALS \_\_\_\_\_  
 B. TECHNICAL KNOWLEDGE OF HIS SPECIALIZED FIELD \_\_\_\_\_  
 C. ABILITY TO UNDERSTAND AND ASSIMILATE TECHNICAL MATERIAL \_\_\_\_\_  
 D. ANALYTICAL OR REASONING ABILITY \_\_\_\_\_  
 E. RESOURCEFULNESS, IMAGINATION, AND ORIGINALITY \_\_\_\_\_  
 F. APPLICATION AND EFFORT ON ASSIGNMENTS \_\_\_\_\_  
 G. ABILITY TO EXPRESS HIMSELF IN WRITTEN REPORTS \_\_\_\_\_  
 H. ABILITY TO WORK IN A GROUP \_\_\_\_\_  
 I. DEMONSTRATED ABILITY TO SUPERVISE OTHER PROFESSIONALS \_\_\_\_\_  
 J. DEMONSTRATED ABILITY TO DIRECT AND COORDINATE IMPORTANT PROJECTS \_\_\_\_\_

POOR	AVERAGE	ABOVE AVERAGE (TOP 25%)	OUTSTANDING (TOP 10%)	DON'T KNOW

10. FROM YOUR PERSONAL KNOWLEDGE, WOULD YOU EMPLOY THE APPLICANT IN A POSITION

☐ OF ROUTINE NATURE ☐ TECHNICAL AND COMPLEX WITHIN HIS FIELD  
☐ OF MODERATE DIFFICULTY ☐ MOST TECHNICAL AND WITH COMPLEX PHASES NOT LIMITED TO ONE FIELD OR OPTION

11. (A) DO YOU HAVE ANY REASON TO QUESTION THIS PERSON'S LOYALTY TO THE UNITED STATES?

☐ YES ☐ NO

(B) DO YOU HAVE ANY REASON TO BELIEVE THIS PERSON BELONGS, OR HAS BELONGED, TO ANY COMMUNIST OR FACIST ORGANIZATION, OR TO ANY ORGANIZATION WHICH ADVOCATES OVERTHROWING OR ALTERING OUR CONSTITUTIONAL FORM OF GOVERNMENT BY FORCE OR OTHER ILLEGAL MEANS?

☐ YES ☐ NO

(C) TO YOUR KNOWLEDGE DOES THIS PERSON ASSOCIATE, OR HAS HE ASSOCIATED, WITH ANY PERSON WHOSE LOYALTY TO THE UNITED STATES IS QUESTIONABLE OR WHO BELONGS TO ANY OF THE TYPES OF ORGANIZATION DESCRIBED IN (B) ABOVE?

☐ YES ☐ NO

IF YOUR ANSWER TO ANY OF THESE QUESTIONS IS "YES," PLEASE GIVE FULL DETAILS UNDER ITEM 15 BELOW.

12. TO YOUR KNOWLEDGE HAS HE EVER BEEN DISCHARGED OR HAS HE RESIGNED FROM ANY EMPLOYMENT AFTER BEING TOLD HIS CONDUCT OR WORK WAS NOT SATISFACTORY?

☐ YES ☐ NO

IF YOUR ANSWER IS "YES," PLEASE GIVE:

(A) NAME AND ADDRESS OF EMPLOYER:

(B) REASON FOR DISCHARGE OR RESIGNATION:

13. DO YOU HAVE KNOWLEDGE OF ANY BEHAVIOR, ACTIVITIES, OR ASSOCIATIONS WHICH TEND TO SHOW THAT THIS PERSON IS NOT RELIABLE, HONEST, TRUSTWORTHY, AND OF GOOD CONDUCT AND CHARACTER?

☐ YES ☐ NO

IF YOUR ANSWER IS "YES," PLEASE EXPLAIN FULLY:

14. DO YOU HAVE ANY INFORMATION INDICATING THAT THIS PERSON'S EMPLOYMENT WOULD BE AGAINST THE INTERESTS OF THE NATIONAL SECURITY?

☐

YES

☐

NO

IF YOUR ANSWER IS "YES," PLEASE EXPLAIN FULLY

15. IN THE SPACE BELOW WE WOULD APPRECIATE (A) ANY ADDITIONAL OBSERVATIONS ON THE APPLICANT'S QUALIFICATIONS AND FITNESS; AND (B) A SUMMARY OF HIS TECHNICAL ABILITY AND PERSONAL CHARACTERISTICS FOR POSITIONS OF THIS TYPE. (We are especially interested in learning of any important contributions he has made in his field or any accomplishments of note which were beyond what would have been expected of a person in his position.)

✓ Mr. Porter was employed in the Communications Section of this Branch from March 1, 1958 to August 2, 1958. During this time he displayed good-to-excellent engineering ability. However, he could not get along with his fellow man which was the basic reason for his resignation.

It is my own opinion that Mr. Porter was mentally unbalanced and suffered from an acute persecution complex. Please bear in mind that this is layman's opinion only and to my knowledge was not substantiated by any medical authority.

PLEASE SIGN YOUR NAME BELOW

July 27, 1960

(DATE)

(SIGNATURE)

(POSITION OR TITLE)