

Child Care Center Start-Up Costs Worksheet

Exercise 4-2: One-time Costs

From your research, what costs do you anticipate just to get your business started?

<u>Expense Item</u>	<u>Cost</u>	<u>Potential Vendor/Supplier</u>
Child Care Costs		
Toys/crafts	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Marketing Costs		
Business cards	_____	_____
Flyers	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Furniture, Equipment, & Improvements		
Fire extinguisher/smoke detector/ alarm system	_____	_____
Safety gates	_____	_____
Fencing	_____	_____
Sleeping mats/cribs/sheets	_____	_____
Office Furniture	_____	_____
Renovation/building costs	_____	_____
Other _____	_____	_____
Administrative Expenses		
Rent deposit	_____	_____
Utilities deposit	_____	_____
Business phone	_____	_____
Licensing fee	_____	_____
Insurance	_____	_____
Legal fees	_____	_____
Professional development	_____	_____
Office supplies	_____	_____
Working capital (6 months)	_____	_____
Contingency costs (10-20%)	_____	_____
Other _____	_____	_____
TOTAL One-Time Costs	_____	