

# Application Form

☐ DCB Home Loan

☐ DCB Business Loan

☐ DCB PayLess Loan

# DCB BANK

Application No. \_\_\_\_\_

Application Date. \_\_\_\_\_

☐ Salaried

☐ Self Employed

☐ Self Employed Professional

## PLEASE FILL IN BLOCK LETTERS ONLY

**Personal Details** (To be filled in case applicant / co-applicant / guarantor is an individual)

**Preferred Mailing Address: Res.** ☐ **Off.** ☐

	Applicant	<input type="checkbox"/> Co-applicant <input type="checkbox"/> Guarantor
Title	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr.	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr.
	First Name Middle Name Last Name	First Name Middle Name Last Name
Name		
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Third Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Third Gender
Father's / Spouse's Name		
Mother's Maiden Name		
Current Residence Address		
Landmark		
	Pin <input type="text"/>	Pin <input type="text"/>
	City State	City State
No. of yrs at current residence	<input type="text"/>	<input type="text"/>
Current residence is	<input type="checkbox"/> Self owned <input type="checkbox"/> Family <input type="checkbox"/> Rented <input type="checkbox"/> Company's	<input type="checkbox"/> Self owned <input type="checkbox"/> Family <input type="checkbox"/> Rented <input type="checkbox"/> Company's
Rent per month, if rented	No. of dependants _____	No. of dependants _____
Phone No. with STD code		
Mobile No.		
E-mail ID		
Permanent Address		
	Pin <input type="text"/>	Pin <input type="text"/>
	City State	City State
Phone No. with STD code		
Date of Birth	<input type="text"/> / <input type="text"/> / <input type="text"/> Sex <input type="checkbox"/> M <input type="checkbox"/> F	<input type="text"/> / <input type="text"/> / <input type="text"/> Sex <input type="checkbox"/> M <input type="checkbox"/> F
Marital Status	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Others	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Others
Qualifications	<input type="checkbox"/> Graduate <input type="checkbox"/> Post-Graduate <input type="checkbox"/> Other _____	<input type="checkbox"/> Graduate <input type="checkbox"/> Post-Graduate <input type="checkbox"/> Other _____
PAN	<input type="text"/>	<input type="text"/>
Aadhaar Card Number	<input type="text"/>	<input type="text"/>
Religion		
Category	<input type="checkbox"/> OBC <input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> DT / NT <input type="checkbox"/> Others _____	<input type="checkbox"/> OBC <input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> DT / NT <input type="checkbox"/> Others _____
Residential Status	<input type="checkbox"/> Resident <input type="checkbox"/> NRI <input type="checkbox"/> PIO	<input type="checkbox"/> Resident <input type="checkbox"/> NRI <input type="checkbox"/> PIO

## Business / Employment Details

To be filled in case applicant / co-applicant / guarantor is non-individual. Details of employer to be filled in case of salaried employee.

	Applicant	<input type="checkbox"/> Co-applicant <input type="checkbox"/> Guarantor
Occupation	<input type="checkbox"/> Salaried <input type="checkbox"/> Self Employed <input type="checkbox"/> Self Employed Professional	<input type="checkbox"/> Salaried <input type="checkbox"/> Self Employed <input type="checkbox"/> Self Employed Professional
Salaried	<input type="checkbox"/> Public Ltd. <input type="checkbox"/> Pvt. Ltd. <input type="checkbox"/> PSU <input type="checkbox"/> State <input type="checkbox"/> MNC <input type="checkbox"/> Others _____	<input type="checkbox"/> Public Ltd. <input type="checkbox"/> Pvt. Ltd. <input type="checkbox"/> PSU <input type="checkbox"/> State <input type="checkbox"/> MNC <input type="checkbox"/> Others _____
Nature of Business / Empl.		
Name of the Concern / Empl.		
Designation		
Business / Employment Add		
	Pin <input type="text"/>	Pin <input type="text"/>
	City State	City State
No. of yrs in current business / employment	<input type="text"/> Date of Commencement _____	<input type="text"/> Date of Commencement _____

Phone No. with STD code		
Fax No. with STD code		
PAN	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Details of previous business / employment		

<b>Directors / Partners (Applicant)</b>	First	Second	Third
Name			
Address			
	Pin <div><div></div><div></div><div></div><div></div><div></div><div></div></div>	Pin <div><div></div><div></div><div></div><div></div><div></div><div></div></div>	Pin <div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Phone No. with STD code			
PAN	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Date of Birth	<div><div></div><div></div></div> / <div><div></div><div></div></div> / <div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div></div> / <div><div></div><div></div></div> / <div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div></div> / <div><div></div><div></div></div> / <div><div></div><div></div><div></div><div></div></div>
<b>Directors / Partners (Co-applicant / Guarantor)</b>	Fourth	Fifth	Sixth
Name			
Address			
	Pin <div><div></div><div></div><div></div><div></div><div></div><div></div></div>	Pin <div><div></div><div></div><div></div><div></div><div></div><div></div></div>	Pin <div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Phone No. with STD code			
PAN	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>
Date of Birth	<div><div></div><div></div></div> / <div><div></div><div></div></div> / <div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div></div> / <div><div></div><div></div></div> / <div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div></div> / <div><div></div><div></div></div> / <div><div></div><div></div><div></div><div></div></div>

Reference 1 (From relative only)
Name _____
Relationship _____
Address _____
_____
Phone _____ Mobile _____

Reference 2
Name _____
Relationship _____
Address _____
_____
Phone _____ Mobile _____

Bank Account Details

Name of Account Holder	Name of Bank	Branch	Account operated since	Account No.	Account Type (SB / CA / OD)

Credit Card Details

Name of Bank	Card No.	Year of issue	Year of expiry	Card Limit

Existing Relationship with DCB Bank Limited

Loan Account No.	Bank Account No.	Others

Income / Assets / Liabilities Details

	Applicant	Co-applicant
<b>INCOME</b>	<b>VALUE</b>	<b>VALUE</b>
Gross Monthly Income	₹ _____	₹ _____
Net Monthly Take Home	₹ _____	₹ _____
Other Income (specify sources)	₹ _____	₹ _____
Average Monthly Expenses	₹ _____	₹ _____
Monthly Instalments you pay	₹ _____	₹ _____
<b>ASSETS</b>		
1. Property and other Assets	₹ _____	₹ _____
2. Motor Vehicles	₹ _____	₹ _____
3. Fixed Deposit (if any)	₹ _____	₹ _____
4. Current Balance in PPF	₹ _____	₹ _____
5. Current Balance in PF (your share)	₹ _____	₹ _____
6. Other Investments (bonds / securities)	₹ _____	₹ _____
7. Sum assured of life insurance policies	₹ _____	₹ _____

	Applicant			Co-applicant		
<b>LIABILITIES</b>	Balance Outstanding (₹)	Balance Term (Months)	Balance Repayment (₹)	Balance Outstanding (₹)	Balance Term (Months)	Balance Repayment (₹)
Name & address of institution from whom loan has been availed with purpose of loan						
1.						
2.						
3.						
Total Liabilities	₹			₹		

### Property Details

Property Address		Area of land	
		Area of flat / house / office	
		Property Type	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial
		Ownership Type	<input type="checkbox"/> Sole <input type="checkbox"/> Joint
	Pin <input type="text"/>	Approximate Market Value	₹
Nearest Landmark		Present Owner	

### Loan Details

Loan Amount: _____	Loan Tenure: _____ years
Interest Rate: <input type="checkbox"/> Floating Rate <input type="checkbox"/> Fixed and Floating Rate	

Purpose of loan	Estimate of requirement of funds	Estimate of sources to meet requirement of funds
Self Construction <input type="checkbox"/>	1. Total purchase price / construction cost ₹ <input type="text"/>	4. Loan requested ₹ <input type="text"/>
Plot plus Construction <input type="checkbox"/>		5. Savings from Bank ₹ <input type="text"/>
Ready Purchase <input type="checkbox"/>	2. Incidental costs (if any) ₹ <input type="text"/>	6. Disposal of investments (fixed deposits / shares etc.) ₹ <input type="text"/>
Under Construction <input type="checkbox"/>		7. Amount already spent (source _____) ₹ <input type="text"/>
Balance Transfer <input type="checkbox"/>	3. Other costs ₹ <input type="text"/>	8. Provident Fund (refundable/non-refundable) ₹ <input type="text"/>
Balance Transfer with Top Up <input type="checkbox"/>	Please specify	9. Other (specify _____) ₹ <input type="text"/>
Top Up <input type="checkbox"/>		Estimate of sources of funds
Balance Transfer Under Construction <input type="checkbox"/>	Total requirement of funds	B. (Sum of 4 to 9) Total ₹ <input type="text"/>
Personal / Business use : (For Business Loan) <input type="checkbox"/>	A. (Sum of 1 to 3) Total ₹ <input type="text"/>	

Note: 'A' which is the total requirement of funds, should equal estimate of sources, 'B' which indicates the sources from the cost will be met.  
**It is important that you indicate in detail, the sources from where the cost will be met in order to help us process your application faster.**

### Processing Fee Details

Processing fee (non-refundable): ₹ _____	Cheque / DD Number _____	Dated _____
Drawn on _____ in favour of DCB Bank Limited.		

I / We agree to open a Savings / Current Account with DCB Bank Limited.

☐ Yes ☐ No

DCB Current and Savings Accounts come with a host of benefits such as Free RTGS / NEFT, Payable at Par Cheque Book, Free Phone / Internet / Mobile Banking, Free access to VISA ATMs, Any Branch Banking and much more.

Applicant's Photo  
signed across

Co-applicant's / Guarantor's  
Photo signed across



### DCB 24-Hour Customer Care

Call Toll Free: 1800 209 5363  
Email: [customercare@dcbbank.com](mailto:customercare@dcbbank.com)  
Web: [www.dcbbank.com](http://www.dcbbank.com)

# DCB BANK

Declaration

1. I / We declare that all the particulars and information and details given / filled in this application form are true, correct, and complete and up to date in all respects and that I / we have not withheld any information whatsoever. DCB Bank Limited (the “Bank”) has the right to reject the application in case any of the information provided in this application form is found to be false / incorrect / misleading.
2. I / We confirm that no insolvency proceedings or suits for recovery of outstanding dues or monies whatsoever or for attachment of my / our assets or properties and / or any criminal proceedings have been initiated and / or are pending against me / us and that I / we have never been adjudicated insolvent by any court or other authority.
3. No action nor other steps have been taken or legal proceedings started by or against me / us in any court of law / other authorities for winding up, dissolution, administration or re-organisation or for the appointment of a receiver, administrator, administrative receiver, trustee or similar office or for my / our assets.
4. I / We authorise the Bank to exchange, share or part with all the information / data or documents and details relating to my / our application and / or existing loans and / or repayment history to other banks, financial institutions, agencies, statutory / regulatory bodies, court, forum, etc., as the Bank may deem necessary or appropriate as may be required for use of processing of the said information / data by such person(s).
5. I / We understand and acknowledge that the Bank shall have the absolute discretion, without assigning any reasons (unless required by applicable law), to reject my / our application and that the Bank shall not be responsible / liable in any manner whatsoever to me / us for such rejection, or any delay in notifying me / us of such rejection and any costs, losses, damages, expenses, other consequences caused by reason of such rejection or any delay in notifying me / us of such rejection, of my / our application.
6. The Bank reserves the right to retain the photographs and documents submitted and will not return the same to the applicant, co-applicant or guarantor.
7. I am / We are neither related to any of the Directors of the Bank nor I am / we are his / her relatives as defined under section 6 r / w schedule IA of the Companies Act, 1956.
8. I / We have been explained the product features of the loan I / we have applied for. I / We have understood the terms and conditions of Home Loan / Business Loan / PayLess Loan product of the Bank and I / we agree to abide by them.
9. From time to time, the Bank communicates various features / products / promotional offers which offer significant benefits to its customers and may use the services of third party agencies to do so. Do you wish to be informed about such benefits?
- o I / We expressly authorise the Bank to use information or data relating to me / us, for communicating marketing offers as outlined above.
- o I / We do not wish to receive offers as outlined above.
10. I / We understand that Processing Fee and Administrative Fee are non-refundable and my / our application being rejected by the Bank for any reason or same being withdrawn by me / us, I / we shall not be entitled to refund of same.

Signature of Applicant _____	Signature of Co-applicant / Guarantor _____
Name of Applicant: _____	Name of Co-applicant / Guarantor: _____
Date: _____	Date: _____

List of Documents

Pre-sanction		
Documents	Salaried	Self Employed / Business Entity
Application Form	Yes	Yes
Photograph signed across	Yes	Yes
Bank Statement	Last 6 months from Salary Account	Last 6 months from Primary Business Account
Proof of Income	Last 2 Salary Slips / Salary Certificate	Last 2 years; IT Returns with Computation of Income and Certified Financials
Proof of Turnover	Not Applicable	Latest Sales / Service Tax returns / VAT returns
Proof of continuity / Current Employment / Business Stability (any one)	Form 16 / Company’s appointment letter / Other supporting documents	Trade Licence, Statutory Licences, other supporting documents
Proof of Identity (any one)	Passport / Voter’s ID / PAN Card / Photo Credit Card / Employee ID Card (Govt. & Public Ltd. Co.)	Passport / Voter’s ID / Pan Card / Photo Credit Card
Proof of Residence (any one)	Passport / Ration Card / Utility Bill / LIC Policy / Lease Agreement / Leave & Licence Agreement	Passport / Ration Card / Utility Bill / LIC Policy / Lease Agreement / Leave & Licence Agreement
Proof of Age (any one)	Passport / Driving Licence / Birth Certificate / LIC Policy / Government ID Card / School Leaving Certificate / PAN Card	Passport / Driving Licence / Birth Certificate / LIC Policy / School Leaving Certificate / PAN Card
Proof of Qualification	Not Applicable	For Professionals: Copy of highest professional degree
Copy of Partnership deed	Not Applicable	For Partnership firm
MOA, AOA, Board Resolution, Certificate of Incorporation, CA Certificate	Not Applicable	For Companies

Post-sanction		
Loan Agreement and other documents enclosed in the kit	Signature Verification	ECS / SI / PDCs / Security Cheques

Sourcing Channel

Name of Executive	Branch	Branch Employee Name	DSA

BANK COPY

ACKNOWLEDGMENT	
Loan Application received on _____ . Processing Fee (cheque / DD) received on _____ . Request will be disposed of and acceptance / rejection notification will be mailed within 15 (fifteen) days from the date of the receipt of completed application form with all supporting documents.	
_____	_____
Date	Authorised Signatory

CUSTOMER COPY

ACKNOWLEDGMENT	
Sr. No.: Loan Application received on _____ . Processing Fee (cheque / DD) received on _____ . Request will be disposed of and acceptance / rejection notification will be mailed within 15 (fifteen) days from the date of the receipt of completed application form with all supporting documents.	
_____	_____
Date	Authorised Signatory