



**\*\* Please save and attach this form to an email to [info@palanciainsurance.com](mailto:info@palanciainsurance.com) \*\***

1. Full Legal name including any DBA.
2. Number of locations and address for each.
3. Mailing address, if different from primary location.
4. The square footage of the location.
5. The number of stories.
6. The construction of the building, i.e. stone, brick, wood frame
7. Contact name and phone number. (for application purposes)
8. Are there fire sprinklers in the building, if so what percentage of the building is sprinklered?
9. Are there smoke detectors in the building, and are they hard wired or battery powered?
10. Is there a fire/burglar alarm?
11. What year was the building built?
12. When was the building last renovated and updated for heat, the roof, wiring, plumbing?
13. Estimated annual payroll.
14. Estimated annual gross sales.
15. Number of male employees.
16. Number of female employees.
17. Percentage of internet based sales.
18. Please provide a copy of your workers compensation and disability policies.