

Fill out fields below, Print a copy for yourself, then Submit to our server.

McKee Library Work Application Form

Name _____ Date _____

Local address _____

Local Phone () - _____ Cell () - _____

E-mail address _____

Home address _____

Home phone () - _____

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Previous school attended \_\_\_\_\_

Highest degree obtained  HS/Academy  BA  BS  MA  MS

Other \_\_\_\_\_

Major study \_\_\_\_\_ Minor \_\_\_\_\_

SAU standing  Freshman  Sophomore  Junior  Senior  Other

I expect to graduate or leave Southern in Year \_\_\_\_\_ Month \_\_\_\_\_

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I need _____ hours of work a week. Check all boxes below that apply.

I am willing to work morning afternoon evening

and/or Sunday

Rate yourself from 1 (weak) - 10 (strong) in the following areas of work

with detail with flexibility independently Under pressure

with the public with fellow workers with punctuality

Are you a member or will you be auditioning to become a member of a performing group such as the Gym-Masters Drama Choral

Band Orchestra Other _____

(Checking any of the above boxes does NOT disqualify one for employment)

What languages do you speak other than English? _____

List computer software you are skilled in using _____

Check boxes indicating work interest in McKee Library. Circulation

Periodicals Media PR work Interlibrary loan

Technical processing

(All employees will be cross trained)

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Have you previously or are you now working on campus?  Yes  No

If yes, where? \_\_\_\_\_ When? \_\_\_\_\_

Supervisor's name \_\_\_\_\_

Are you working off campus?  Yes  No May we contact you at

work?  Yes  No Phone # ( ) - \_\_\_\_\_

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MOST RECENT EMPLOYER IF NOT LISTED ABOVE

Employer/Company name _____

Address _____

Phone # () - _____

Supervisor's name _____

SECOND MOST RECENT EMPLOYER (or reference if not employed)

Employer/Company name _____

Address _____

Phone # () - _____

Supervisor's name _____

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Are you willing to commit to work through exam week?  Yes  No

Signature \_\_\_\_\_

(This application may be held through the end of the second semester each year.)