DOC10/314

HETI
HEALTH EDUCATION & TRAINING INSTITUTE

Progress review form retrieval order

Please use the form below to retrieve your Mid and End of Term Formative appraisal forms from our archives. There is a $40 fee which is payable before we can release your documents. You may be able to obtain a copy from your hospital free of charge, so try this first.

Once we have received a signed request form, we will search our archives and forward all progress review forms that we find to you in a PDF format via email. Note: Our archives are not complete. You will not be charged if none of your records are found.

Your contact details:

Name : _____

Current postal address : _____

_____

Email address : _____

Telephone number : _____ (work) _____ (home)

Order Details:

Name : _____

Your MPO number : _____

Term name and number : _____

Hospital : _____

Network : _____

Supervisor : _____

Year of internship : _____

Payment Details:

I hereby authorise the Health Education & Training Institute (HETI) to deduct the amount of $40.00 (GST free) from my credit card:

Card type : Visa / Master Card (*please circle*)

Card number : __ __ __ __/ __ __ __ __/ __ __ __ __ / __ __ __ __

Expiry date : __ __ / __ __

Signature : _____

Name on card : _____

(SECTION TO BE COMPLETED BY HETI)

Approved by: _____ Signature_____(Date)_____

Please return (by mail or fax) to:

Attention: Prevocational Administration Officer
Medical Directorate
Health Education & Training Institute
Locked Bag 5022, Gladesville, NSW 1675

Tel: 02 9844 6515
Fax: 02 9844 6544