

## **STOCK TRANSFER/AUTHORIZATION FORM DIRECTIONS**

This form may be used to authorize and direct your broker to transfer directly to Bucknell University, through electronic transfer, cash or shares held by that brokerage for you in a street name, book entry, or electronic account. If your brokerage already has a Bucknell-controlled account, the cash or shares you give may be transferred into Bucknell's existing account, as indicated in the directions.

In the "To:" block, fill in the mailing address of your brokerage, including the name of your broker, if known. Insert your account number in the text of the letter where indicated; then list the cash or securities you intend for your brokerage to transfer for Bucknell's control in the space provided. Each owner of the assets in the account to be transferred must sign the form, and the signature(s) must be guaranteed (by your bank or brokerage), or notarized on the form.

Finally, either mail or fax (if your brokerage accepts authorizations via facsimile transmission) an original copy of the form to your broker; signed photocopies of the form should be sent to the Assistant Director of Records and Gift Processing, Bucknell University, 1 Dent Drive, Lewisburg, PA 17837 or faxed to: 570-577-3610. You should keep another copy for your records.

**STOCK TRANSFER/AUTHORIZATION**

To:

To Whom It May Concern:

Please accept this letter as your authorization to transfer the following securities, as listed below, from my/our account number \_\_\_\_\_, which currently are held by your firm, to the irrevocable control of Bucknell University. Please contact the Assistant Director of Records and Gift Processing, 1 Dent Drive, Lewisburg, PA 17837, telephone 570-577-3200, prior to effecting this transfer. You may complete this transfer, after contacting Bucknell University, either by transferring the assets listed below into a Bucknell University-controlled account at your brokerage, if such an account already exists, or, if no such Bucknell University-controlled account presently exists, by transferring the assets, as directed below:

Transfer securities through Merrill Lynch DTC Clearing #5198  
for Bucknell University's account #888-04310.

Description of securities/cash to be transferred:

Description	Shares/Amount
1. _____	
2. _____	
3. _____	
4. _____	
5. _____	

Thank you in advance for your cooperation.  
Sincerely,

_____	_____	_____	_____
Signature of owner	Date	Signature of joint owner	Date

_____	_____
Print name of owner	Print name of joint owner

Address of record:  
\_\_\_\_\_  
\_\_\_\_\_

Affix Gold Medallion Seal Signature Guarantee (preferred)  
or, Notary Seal and Signature: