



***Fill this form out yourself, it only takes few minutes.***


*Use this simple form to critically evaluate existing and potential security risks of your business, your assets and your employees. This form should be review annually to make sure your security needs are being addressed properly. It is designed to help you evaluate all aspects of your business and target problems.*

**Evaluator:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Keep track of this form in order to maintain a regularly scheduled Risk Assessment. It is a vital step to keep an accurate perspective of business security.*

**Notes:** \_\_\_\_\_

[illegible]

** Weigh the Event Probability and Impact to Business Scores.**  
*The Operational Risks above are common occurrences that happen at all businesses. Each Operational Risk is an aspect of your business that can be managed by implementing sound security practices. If a risk has a moderate to very high ranking on both columns, you have a severe need to address that risk. Each risk has security solution designed to minimize it.*

*Continued on Opposite Side* →





### **Situational Assessment Questions**

*These situational assessment questions are designed to make you think critically about the scope of your individual business and the impact that security has on it. If an answer is unknown, it is a critical issue that needs to be considered.*

## **Section 2 - Business Operations**

*Estimated Annual Sales?* \_\_\_\_\_

*Hours of Operation?* \_\_\_\_\_

*Estimated Customer Traffic?* \_\_\_\_\_

*Estimated Customer Demographic?* \_\_\_\_\_

*Point of Sale Locations?* \_\_\_\_\_

*Estimated Annual Shrinkage / Loss?* \_\_\_\_\_

*Estimated Emergency Service Calls?* \_\_\_\_\_

## **Section 3 - Employee / Personnel**

*Number of Employees?* \_\_\_\_\_

*Turnover rate?* \_\_\_\_\_

*Number of employees with keys?* \_\_\_\_\_

*Employees authorized to open and close business?* \_\_\_\_\_

*After Hours Personnel?* \_\_\_\_\_

*Do employees physically clock in and out?* \_\_\_\_\_

*do you have productivity problems?* \_\_\_\_\_

## **Section 4 - Building / Facility**

*Number of buildings?* \_\_\_\_\_

*Multiple locations? How Many?* \_\_\_\_\_

*Number of critical entry / exit doors?* \_\_\_\_\_

*Overall square footage?* \_\_\_\_\_

*Restricted areas?* \_\_\_\_\_

*Are they access controlled?* \_\_\_\_\_

*Storage areas or empty lots?* \_\_\_\_\_

*Dedicated Delivery Areas?* \_\_\_\_\_

*Are deliveries supervised?* \_\_\_\_\_

*How are these areas secured?* \_\_\_\_\_



### **Evaluate your answer and ask critical questions.**

*Review your answers and ask your self some critical questions:*

- ***Is your security situation improving or degrading?***
- ***Is your customer and employee safety thoroughly addressed?***
- ***Who is personally responsible for company security and safety?***
- ***Are security issues having a negative impact on your bottom line?***

*These questions are vital to the success of your business. If you feel there are any areas that need to be addressed, we strongly recommend having a Sting commercial risk specialists perform a free evaluation on your business. A Sting security professional will offer solutions that will help your business perform more efficiently with increased safety. Stings professional services offer increased value in various aspects of your business. Learn more by contacting Sting today.*