

**PLEASE COMPLETE THIS FORM USING TYPE OR A WORD PROCESSOR BEFORE SIGNING**

Name of trainee	
Name of School	
School contact details – phone & email	
School complete postal address	
Name of Head Teacher with email	
Name of mentor (See * below)	
Age range covered by school	
Are you employed by the school?	
Placement trainee only – are you going to be at the school for both placements? (If its only for one supply second form to cover second placement)	

<p>You will need to video sample lessons to send to the University. The format must be capable of being played on a computer or DVD player.</p> <p>Are these facilities available? (Please tick)</p>		
YES	NO	
<p>Description of the curriculum taught in the school (e.g. is it American. UK national curriculum etc)</p>		

a) observe lessons from the beginning of the course and during both theory based modules: EDE208 and EDE313	
b) teach lessons <ol style="list-style-type: none"> <li>1. across key stages</li> <li>2. across the primary curriculum or subject range in secondary</li> </ol>	

**Agreement that the above details are correct**

	<b>Name (please print)</b>	<b>Signature</b>	<b>Date</b>
Head Teacher of school named above			
Trainee making the proposal			

Please return completed form to Imelda Forrest or Sue Cottam  
e-mail or fax to [pgceos-admin@sunderland.ac.uk](mailto:pgceos-admin@sunderland.ac.uk) +44 (0) 191 515 2359