

Post Interview Rating Form

Applicant	Position	Interviewer 1

- Review the following elements and rate the applicant based upon the interview.
- Place an "X" in the box that best fits your assessment.
- At the bottom of the page, make one overall rating of the candidate based on the following:
1 = unfavourable and 5 = favourable

Element	1	2	3	4	5
The candidate's work experience relevant for the job. Comments:					
The candidate's education and training relevant for the job. Comments:					
The candidate's character, personality and overall attitude relevant to the job. Comments:					
Overall Rating of Candidate Comments:					

Note: You might consider having a second person (co-owner or the supervisor of the position you are hiring for) join you during the interview. It's a great idea to have input from two people on how well the candidate will fit in with the company. Each interviewer should have their own copy of this tool and fill it in by themselves prior to discussing their rating of the applicant. This will prevent one interviewer from influencing the other interviewer's rating.