

## Construction Tailgate / Release Form

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URL: <http://www-group.slac.stanford.edu/esh/eshmanual/references/wpcFormTailgateConstruct.pdf>

This form is used with the [Work Planning and Control: Daily Construction Work Review and General Contractor Release Form](#) (SLAC-I-730-0A21J-055) to document release by the general contractor of sub-tier contractors, and by the SLAC field construction manager (FCM) of SLAC workers, on construction jobs. The form is to be completed by the general and sub-tier contractor designated representative (or FCM for SLAC workers) and workers being briefed; completed forms are maintained in the work package. (See [Work Planning and Control: Work Planning and Control Procedure](#) [SLAC-I-720-0A21C-002].)

Description / title of sub-tier work	Work location
Sub-tier contractor name / work group	Date
Sub-tier contractor designated representative	Cell phone
SLAC FCM	Cell phone

What are some critical steps or phases of today's work?
What can go wrong?
What can we do to prevent this?

<b>Permits / Plans in Effect</b> <input type="checkbox"/> None <input type="checkbox"/> <a href="#">Confined Space Entry Permit</a> <input type="checkbox"/> <a href="#">Construction Project Air Permit</a> <input type="checkbox"/> <a href="#">Electrical Work Plan (EWP)</a> <input type="checkbox"/> <a href="#">Elevated Surface Work Plan (ESWP)</a> <input type="checkbox"/> <a href="#">Energy Isolation Plan (CoHE)</a> <input type="checkbox"/> <a href="#">Excavation Permit</a> <input type="checkbox"/> <a href="#">Fire Protection Impairment</a> <input type="checkbox"/> <a href="#">Hoisting and Rigging Plan</a> <input type="checkbox"/> <a href="#">Hot Work Permit-Fire</a> (flame or sparks) <input type="checkbox"/> <a href="#">Penetration Permit</a> <input type="checkbox"/> <a href="#">Radiological Work Permit</a> <input type="checkbox"/> <a href="#">Stormwater BMP</a> <input type="checkbox"/> <a href="#">Other:</a>	<b>Inspection / Oversight / Certification / License</b> <input type="checkbox"/> Excavation inspection required and scheduled <input type="checkbox"/> Scaffold inspection required and scheduled <input type="checkbox"/> Hot work fire watch required and scheduled <input type="checkbox"/> Industrial hygiene monitoring/survey required and scheduled <input type="checkbox"/> Operators' licenses or certifications verified Notes  <b>Additional Checks</b> <input type="checkbox"/> Plans for changing or extreme weather reviewed <input type="checkbox"/> Flaggers to control vehicle or pedestrian traffic understand duties <input type="checkbox"/> Hazardous/non-hazardous waste disposal procedures understood and bins/containers in place <input type="checkbox"/> Work coordinated within and between adjacent work groups <input type="checkbox"/> Workers are aware of potential impact and mitigation measures of adjacent work activities <input type="checkbox"/> Emergency procedures reviewed
<b>Construction subcontractor notifications [10 CFR 851]</b> <ul style="list-style-type: none"> <li>Subcontractors must report to their company's designated representative any hazards not previously identified or evaluated.</li> <li>The designated representative must immediately notify the SLAC FCM of any previously unidentified hazards brought to his or her attention.</li> <li>Subcontractor ensures workers acknowledge being informed of the hazards and controls associated with assigned work.</li> </ul>	
<b>Task Updates</b>	

### Worker Acknowledgment

I understand today's scope of work and associated hazards and will ensure controls are implemented. I understand I have the authority to stop work, should I have questions or recognize a hazard that may not be adequately controlled.

Name (print)	Initial	Company Name (if different than page 1)	Name (print)	Initial	Company Name (if different than page 1)

### Release between General Contractor and Sub-tier Contractor Designated Representatives

Sub-tier contractor designated representative I have reviewed the items on page 1 with the GC. I have addressed unique area hazards of today's work and shared other relevant information with above listed workers before further releasing them to execute today's scope of work.		
Name (print)	Signature	Date

General contractor designated representative The completed Daily Construction Work Review and Release Form is in the work package. I have passed down unique area hazards or other relevant information from the SLAC FCM, as appropriate, and grant release to the sub-tier company designated representative for this work.		
Name (print)	Signature	Date

### Release between SLAC FCM and Workers

SLAC FCM A work integration plan, documenting area/building manager approval of this work, is in the work package. I have reviewed items on page 1 and discussed unique area hazards or other relevant information from a coordination meeting, as appropriate, and grant release to the above listed workers for this work. They are authorized and understand their authority and responsibility to stop work.		
Name (print)	Signature	Date