

### CITY MANAGER SELF-EVALUATION FORM

This form is to be completed by the City Manager as a first step in the evaluation process.  
The completed form will be used by the Mayor and the City Council in their evaluation.

1. Major goals, accomplishments, and challenges during the rating period:

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2. Self-evaluation of your performance:

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3. Your plan to improve your performance:

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4. Major goals and objectives for next year:

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5. How can your associates, staff, mayor and council assist in your job success and enjoyment:

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6. What do you believe should be your major emphasis this coming year:

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7. Additional Comments:

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### CITY RECORDER SELF-EVALUATION FORM

This form is to be completed by the City Recorder as a first step in the evaluation process.  
The completed form will be used by the Mayor and the City Council in their evaluation.

1. Major goals, accomplishments, and challenges during the rating period:

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2. Self-evaluation of your performance:

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3. Your plan to improve your performance:

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4. Major goals and objectives for next year:

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5. How can your associates, staff, mayor and council assist in your job success and enjoyment:

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6. What do you believe should be your major emphasis this coming year:

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7. Additional Comments:

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **CITY ATTORNEY SELF-EVALUATION FORM**

This form is to be completed by the City Attorney as a first step in the evaluation process.  
The completed form will be used by the Mayor and the City Council in their evaluation.

1. Major goals, accomplishments, and challenges during the rating period:

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2. Self-evaluation of your performance:

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3. Your plan to improve your performance:

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4. Major goals and objectives for next year:

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5. How can your associates, staff, mayor and council assist in your job success and enjoyment:

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6. What do you believe should be your major emphasis this coming year:

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7. Additional Comments:

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Signature:\_\_\_\_\_

Date:\_\_\_\_\_