



**ROBERT H. MCKINNEY
SCHOOL OF LAW**

INDIANA UNIVERSITY
Indianapolis

LOCKER ASSIGNMENT AGREEMENT FORM

Submit completed form to the Assistant Recorder in the Office of Student Affairs suite 119

Student Name _____ E-mail _____

Current status by year: Full-time _____ Part-time _____ Graduation Date _____

Locker # _____ Combination # _____ Check if using a key lock _____

By signing this form, I understand and agree to the following:

- I understand that if a locker was assigned to me I am not allowed to switch with or give my locker to another student.
- If I am using a key lock, I will provide an extra key at the time of assignment.
- If I change my combination number or key, I will provide the Assistant Recorder (Office of Student Affairs, Room 119) with the new combination number or a copy of the new key.
- I will notify the Assistant Recorder if I vacate the locker prior to my graduation date or upon graduation. I also understand that when I remove my lock and my locker is empty, anyone can then claim it for their use.
- I understand that I am prohibited from storing perishable food items, items which could potentially be deemed unsafe or cause harm to self or others, alcohol, controlled substances or any other item prohibited by university or law school policy in my locker – doing so may be considered an Honor Code violation.
- I understand that the locker may be opened by law school or university personnel for emergency purposes or for good cause as determined by the Dean or other authorized law school personnel.
- I understand that if notice is sent via the lawschool-I LISTSERV or other official means to vacate the locker and remove the lock and I fail to do so by the date specified, the lock will be cut or removed and all contents inside the locker will be immediately discarded.

Signature

Date