

Sample Line Item Grant Budget

ORG NAME

Income

Contributed

Grants	1,000
Corporate contributions	1,000
Individuals	1,000
Fundraiser event	1,000

Earned Income

Membership dues	1,000
Workshops	1,000
Ticket sales	1,000
Miscellaneous	1,000

In-kind (donations)

Equipment (instruments)	1,000
Services (space rental)	1,000

Total Revenue 10,000

Expenses

Staff stipends	1,000
Equipment	1,000 in-kind
Services	1,000 in-kind
Printing and copying	1,000
Telecommunications	1,000
Travel and meetings	1,000
Marketing and advertising	1,000
Staff and volunteer training	1,000
Contract services	1,000
Springboard 7% Admin Fee*	560
Springboard application/annual fee	95
Miscellaneous	345

Total 10,000

NET

0 Net should be zero OR the income can be higher than the expenses

*About Springboard's 7% fee:

Applies to any funds Springboard manages
Some Incubator clients have Springboard manage only Contributed funds. Others have Springboard manage all funds.
Whatever the amount is, multiply by .07 to calculate the fee. There is no admin fee for in-kind donations.