LINE-ITEM BUDGET FORMAT

DEPARTMENT OF SCIENCE AND TECHNOLOGY
Project Line-Item Budget
CY 200__

Period Covered :
Project Title :

Proponent :

		Counterpart Funding	DOST-GIA Funding
I.	**PERSONAL SERVICES**		
	Direct Cost		
	Salaries	P	P
	Honoraria		
	Indirect Cost		
	Total for PS		
II.	**MAINTENANCE AND OTHER OPERATING EXPENSES**		
	Direct Cost		
	Traveling Expenses	P	P
	Local and Foreign (Please indicate)		
	Communication Expenses (Shall be itemized based on NGAS)		
	Postage and Deliveries, Telephone Expenses, Internet Expenses, etc.		
	Repairs and Maintenance of Facilities (Shall be itemized based on NGAS)		
	Office Buildings, Office Equipment, Furniture and Fixtures, IT		
	Equipment and Software, Machineries and Equipment, etc.		
	Repairs and Maintenance of Vehicles		
	Transportation and Delivery Expenses		
	Supplies and Materials Expenses (Shall be itemized based on NGAS)		
	Office Supplies Expenses, Gasoline, Oil and Lubricants Expenses		
	Agricultural Supplies Expenses, etc.		
	Utility Expenses (Please indicate)		
	Water, Electricity and Cooking Gas Expenses		
	Training and Scholarship Expenses (Please indicate)		
	Membership Dues and Contributions to Organizations		
	Advertising Expenses		
	Printing and Binding Expenses		
	Rent Expenses		
	Representation Expenses (e.g. food for meetings, etc.)		
	Subscription Expenses		
	Survey Expenses		
	Professional Services		
	Legal Services, Auditing Services, Consultancy Services,		
	Other Professional Services etc.		
	Taxes, Insurance Premiums and Other Fees		
	Other Maintenance and Operating Expenses (Please itemize)		
	Indirect Cost		
	Total for MOOE	P	P
III.	**Equipment Outlay**		
	Detailed List/ Breakdown of Equipment		
	Total for EO	P	P
	GRAND TOTAL	P	P